

MINUTES

November 20, 2007

General Meeting

- 1) The meeting was called to order by Mayor, Charles Neff at 7:02 p.m.
 - a) Council Members present were Charles Neff, Mayor, Bob Dablow, Lucy Fitzgerald, and Randy McFarland. Shelley Poehls was absent.
 - b) Others present were Becky Nyland, Clerk, Kim Johnson, Treasurer, Rich Hayes, Water Supervisor, Norm Nyland, Wastewater Supervisor, Dan Hanson, Ulteig Engineering, Tim Paustian, Ulteig Engineering, Burl & Lou Ingebretsen, Tom Berglind, Ronnie Fitzgerald and Randy Schmidt.

- 2) The Pledge of Allegiance was said.

- 3) Previous Minutes
 - a) General Meeting, 10/16/2007
A MOTION was made by Lucy Fitzgerald to approve the General Meeting, 10/16/2007 Minutes. It was 2nd by Bob Dablow and the motion carried.
 - b) Special Meeting, 10-23-2007, Budget Meeting & Water Tower, 2008 Budget
A MOTION was made by Lucy Fitzgerald to approve the Special Meeting, 10-23-2007, Budget Meeting & Water Tower, 2008 Budget Minutes. It was 2nd by Randy McFarland and the motion carried.

- 4) Zenas Baer was not present because there was nothing new from ICNT or anything else for him.

- 5) Ulteig Engineering – Dan Hanson
 - a) New Well – Dan and Tim reported that the new well is done. None of these expenses are covered by PFA. The well is not on-line yet, Rich wants to wait for the first of the year. A MOTION was made by Bob Dablow to pay LTP their final payment of \$20,355.00. It was 2nd by Lucy Fitzgerald and the motion carried.
 - b) Quarterline Crossing 3rd Addition – Nothing really to report. Everything is a done deal. This will be removed from the next agenda unless some problem arises.
 - c) Water Tower Freeze Up Solution – Dan stated he had received two quotes from Grant’s Mechanical. They were extremely high i.e. \$85,320.00 and \$119,640.00. Rich stated that he thinks he has figured out the transducer well enough that he can get more water into the tower and have a bigger “bump” he feels that will eliminate the problem. The two options as Dan sees it was to allow Rich to adjust the water levels to keep the pump going and add the recycling pump for extra “insurance”.
A MOTION was made by Lucy Fitzgerald not to install the recycling pump at this time. It died for lack of a 2nd.
A MOTION was made by Bob Dablow to add a recycling pump for added insurance. It was 2nd by Randy McFarland and the motion carried.
Dan will contact Maguire and the State to get this done as soon as possible.
A MOTION was made by Bob Dablow to have Charles Neff get this project completed without exceeding \$10,000.00. It was 2nd by Randy McFarland and the motion carried.
Dan reported that he has not gotten the road condition core samples reports back yet.

- 6) Treasurer’s Report stands as read.

7) Receipts & Disbursements

- a) Becky explained that Pst. Donald Reisig had a negative usage on his last bill and that there must have been something wrong so he should get a refund.

A MOTION was made by Lucy Fitzgerald to approve the Receipts & Disbursements. It was 2nd by Bob Dablow and the motion carried.

8) Amendments to the Agenda – There were no amendments to the agenda

9) Rolan Holm will report quarterly

10) Committee Reports – Public Hearings – Citizens Address the Council

- a) Citizens Addressed the Council – there were none
- b) Park Committee – Randy reported that he talked to Aric Saign about the basketball court and it was agreed to wait until spring
- c) Planning Commission – nothing really to report
- d) Community Center
 - i) Stage and bar carpet – Bob talked to Dennis that the carpet is ordered, he had originally forgotten.
 - ii) Men’s Bathroom Fan – Randy would like to see the rest of the bathrooms get a little attention also. Becky will talk to Scott and see if he’s interested in doing some light maintenance. Tom mentioned that the water heater might need some attention also, Bob Dablow will look at that.
 - iii) Meeting “Price Schedule” – Becky hasn’t had a chance to submit anything.
- e) Kitchen Remodeling Project – it is done. Everybody agreed that it looks great. The Clay County Work Crew did a lot of the work. A \$1,000.00 donation was made by the Sabin Lioness in hopes that the city would consider a new stove and microwave. There was some discussion on fixing the old one, but no decision was made.

11) Fire Department Business, Commissioner Report, Bob Dablow handed out his minutes and treasurer’s reports. Lucy stated how hard it is for her to leave the fire district board.

12) EMS Business, EMS Commissioner, Becky reported that the Rescue Squad is still trying to get things organized in the new building.

13) Water Department, Rich Hayes, Supervisor, reported that the fire hydrants are all winterized. Rich will be doing another seminar in Crookston.

14) Water/Sewer/Garbage Bills & Past Dues

- a) 8 Past dues sent out on 11/7/2007, for a total of \$3,387.84
 - i) Jasmine Carlson – Paid in full
 - ii) Tony Anderson - certified letter was refused. A letter for his balance \$159.13 went to the landlord, Roger Ball, Jr. requesting payment by this meeting.
 - iii) John Beck – Paid in full and water service was restored
- b) Shut off notices will go out on 11/17/07, with a Shut off date of 11/24/07

15) Sewer Department, Norm Nyland, Supervisor – Norm report that we had a very successful discharge. The city met all the tests, which was large due to the barley straw. They decided to not pull the pumps out of the storm water ponds this year to eliminate problems

next spring. He and Dan Butenhoff will be starting a door to door campaign to do start inspecting sump pumps and writing seasonal by-passes. There was some discussion on what to do on the collapsed culvert on county 67. Charles Neff will contact the county.

16) Ordinances

- a) There are no ordinances in progress

17) Old Business

- a) Re-keying the city – Becky reported that she have been getting the keys out as fast as she can. Once all the keys are distributed the locks will be done.
- b) 2008 Preliminary Budget – A special meeting was set for Tuesday, December 4, 2007 at 7:00 p.m.
 - i) Utility Bills – will be discussed at the Special meeting with the budget
 - ii) The Final Levy – Due December 31, 2007
- c) The Welcome to the City Business Certificates – still not delivered, Charles will check to see where they are.
- d) Zoning Ordinances “Task Force” – Charles will get together with Tom Berglind to see what ordinances should be looked at first.
- e) NIMS – Shelley was not present.
- f) Cat problem
 - i) Reminder went out with the October bills
- g) Chairs – They are very nice and were only \$44.92 each (saving \$53.57).

18) New Business

- a) Biodiesel Plant – Charles was approached about the possibility of building a plant in or around Sabin. At this point it’s not any thing that needs to be done; he just wanted the council aware of the situation.
- b) Lucy Fitzgerald’s Resignation – Lucy will be moving from Sabin and was forced to submit her resignation.

A MOTION was made by Bob Dablow to regretfully accept Lucy Fitzgerald’s refusal to serve and adopt the Resolution Accepting The Refusal To Serve Of Council Member Lucy Fitzgerald And Declaring That A Vacancy Exists On The Sabin City Council, #11/20/2007-01. It was 2nd by Charles Neff and the motion carried.

Lucy was presented with a certificate thanking her for her services and wishing her the best of luck in the future.

18) Commissioner Reports

- a) Weeds – Commissioner, Charles Neff – Nothing to report.
- b) Parks – Commissioner, Randy McFarland – the “No Motorized Vehicle” signs are up.
- c) Health – Commissioner, Charles Neff – Nothing to report.
- d) Streets – Commissioner, Lucy Fitzgerald – Fitzgerald Construction will put some gravel and blade the alley next to the post office.
- e) Recycling – Commissioner, Randy McFarland – Nothing to report.
- f) Civil Defense – Commissioner, Randy Schmidt – Nothing to report.
- g) Building Official – Randy McFarland – Randy wanted to know what is in the small garage and if there was a way to empty it and get rid of the building. Randy Schmidt and Charles Neff will look at it and see what needs to be done.

19) Adjournment

A MOTION was made by Lucy Fitzgerald to adjourn. It was 2nd by Bob Dablow and the motion carried.

Meeting adjourned at 8:53 p.m.

Respectfully Submitted



Becky Nyland, City Clerk

Approved 12/18/07