

## MINUTES

December 18, 2007

### General Meeting

- 1) The meeting was called to Order by Mayor Charles Neff at 7:02 p.m.
  - a) Council Members present were Charles Neff, Mayor, Bob Dablow, Randy McFarland and Shelley Poehls.
  - b) Others present were Becky Nyland, Clerk, Kim Johnson, Treasurer, Dan Hanson, Ulteig Engineering, Zenas Bear, Kathy Klug, Terry Graff, Randy Schmidt, Fire Chief, Norm Nyland, Waste Water Supervisor, Rich Hayes, Water Supervisor, Burl & Lou Ingebretsen and Doug Buttenhoft, Rescue President.

2) The Pledge of Allegiance was said

3) Previous Minutes

- a) General Meeting, 11/20/2007

A MOTION was made by Shelly Poehls to approve the General Meeting, 11/20/2007 minutes. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

- b) Special Meeting, 12-4-2007, Proposed 2008 Budget

A MOTION was made by Shelley Poehls to approve the Special Meeting, 12-4-2007, Proposed 2008 Budget minutes. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

4) Zenas Baer

- a) There was still nothing from ICNT's lawyer. Charles would like table this matter until spring.
- b) There were several questions to Zenas about how to handle replacing Lucy Fitzgerald's council position. A committee of Charles Neff, Bob Dablow and Becky Nyland was set up to look over resumes and make a recommendation at the January 15th meeting. Becky will put a request for Resumes or Statements of Interest in the December Utility Bills to have them in the city office by January 8th. The committee will do interviews on January 9th. Becky will post the committee meeting.
- c) 2008 Preliminary Budget
  - i) Utility Bills

A MOTION was made by Randy McFarland to approve the resolution to increase the Garbage Rates to; Res - Reg - \$13.15; Com-Dump 1 - \$53.58; Res - Dump - \$30.67; Com - Reg - \$32.06; Co-Dp 1 - \$39.45; Co-Dp 2 - \$13.74; Co-Reg 1 - \$17.85; Com-Dump 3 - \$99.15; Com-Dump 2 - \$70.64 and the Sewer Rates to; Res. - \$12.00; Comm. - \$18.00; Township - \$24.00, #12/18/07-04. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

5) Ulteig Engineering - Dan Hanson

- a) New Well - Dan reported that Northern was looking for a check. Kim thought the check was already mailed, but will double check. The well is still not on-line, but Rich will try and bring it up next week.
- b) Water Tower Freeze Up Solution - There were problems getting everything up and running before the bad weather hit, so the recycling pump will be put in in the spring.

c) Street Testing – Dan handed out the report on the streets in Sabin. All in all the streets look better than expected. What to do with the streets will be looked at in the Spring.

6) Treasurer's Report

a) Bank of the West – Kim pointed out how much better our interest rates will be at the new bank. New credit cards are being issued and Kim will be closing out the Wells Fargo accounts on the 31st and everything will be opening the accounts at Bank of the West on January 2nd.

7) Receipts & Disbursements

a) Becky explained the \$20.00 reimbursement to her. She accidentally deposited a check made out to "Becky Nyland" in the City Of Sabin's account. The only way to fix it was to write a check to reimburse her.

A MOTION was made by Shelley Poehls to approve the Receipts & Disbursements. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

8) Amendments to the Agenda

- a) Magruire Iron, Inc. Painting and Service Contract was moved 13-a
- b) Insurance was moved to 18-c

9) Rolan Holm's report was handed out. There were no questions or concerns.

10) Committee Reports – Public Hearings – Citizens Address the Council

- a) Citizens Addressed the Council – there were none.
- b) Park Committee – Randy McFarland

i) \$500 donation by Sabin Lioness for Basketball Court - Resolution #12/18/07-01

A MOTION was made by Bob Dablow to accept the Resolution Acknowledging The Donations From Sabin Lioness For The Basketball Court, #12/18/07-01. It was 2<sup>nd</sup> by Randy McFarland and the motion carried.

c) Planning Commission – Tom Berglind, was not present.

d) Community Center

i) Stage and bar - Both Becky and Bob were told that the carpet is on order.

ii) Men's Bathroom Fan & Doors – Scott is working on these repairs.

iii) Meeting "Price Schedule" – Becky handed out what she feels are fair "prices" for different events to use the Community Center. She would like the council to look at it and make recommendations.

e) Kitchen Remodeling Project

i) \$1,000.00 donation by Sabin Lioness for new stove and microwave – Resolution #12/18/07-02 – there was some discussion on weather a new stove and microwave was actually needed. It was also pointed out that the notation on the check said "new stove & Microwave", and if the city didn't use the money as it was intended, would the Lioness continue to make donations in the future.

A MOTION was made Bob Dablow to accept Resolution Acknowledging The Donations From Sabin Lioness For New Stove And Microwave, #12/18/07-02. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

Charles Neff will get one from Menard's so they can bill the city directly.

11) Fire Department Business, Commissioner Report - Bob Dablow handed out the minutes and financial report. The Fire Department wants to send out burning permits along with the Utility Bills for the year 2008.

12) EMS Business, EMS Commissioner - Shelley Poehls reported on their last meeting. Doug turned in a drawing on how the Rescue Squad would like to partition off the building. There was discussion on splitting all utility bills 1/3 & 2/3 with the city.

13) Water Department, - Rich Hayes, Supervisor reported that he checked the water tower and it's looking real good after the new transducer has been installed. There was some concern and the danger of having to physically climb the tower. Norm would like to see if there was a way to put a camera system so that the water level can be checked without climbing to the top of the tower.

a) Maguire Iron, Inc. Painting and Service Contract

A MOTION was made by Bob Dablow to accept Maguire Iron, Inc. Exterior Painting bid for \$23,950.00. It was 2<sup>nd</sup> by Randy McFarland and the motion carried.

A MOTION was made by Bob Dablow to accept Maguire Iron, Inc.'s Service Contract for \$1,450.00. It was 2<sup>nd</sup> by Randy McFarland and the motion carried.

14) Water/Sewer/Garbage Bills & Past Dues

a) No past dues were sent out due to time constraints and it being Christmas.

b) Elevator water charge – Becky wanted to know if the council wanted to change the charges for the elevator water bills. It was agreed to keep them the same. 17 bills will go out at \$15.00/per 1000 gallons.

15) Sewer Department - Norm Nyland, Supervisor reported the ponds are frozen. There was a problem at the lift station. Bill Hughes did a temporary fix until spring when it will be fixed permanently.

16) Ordinances

a) None in process presently

17) Old Business

a) Re-keying the city is done. All keys are handed out. Tom missed the back door to the recycling center, but Becky will call him and he will fix it.

b) The Final Levy – Resolution #12/18/07-03

A MOTION was made by Bob Dablow to accept the final tax levy for \$ 72,450.00, Resolution #12/18/07-03. It was 2<sup>nd</sup> by Charles Neff and the motion carried.

A MOTION was made by Bob Dablow to accept the final 2008 budget. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

c) The Welcome to the City Business Certificates – Becky re-printed the certificates and gave them to Charles again.

- d) Zoning Ordinances "Task Force" – Tom Berglind was not present.
- e) NIMS – Shelley Poehls will check with her friend to see if she would be willing teach the class.
- f) Gravel in Alley, it was bladed, but no new gravel was put in. It will be checked again in the spring.
- g) Small Garage - Table until spring.

18) New Business

- a) New Council Member was discussed under Zenas
- b) Temporary liquor license for Krabby's for January 12th, for the FM Crusader's Swap Meet.

A MOTION was by Bob Dablow to approve the temporary liquor license for Krabby's Ale Haus & Pub. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

- c) City Insurance – Kim had some questions on getting a quote for the cities' insurance. The council wasn't averse to getting a quote from someone other than Fred Dickleman for the League of Minnesota Cities.

19) Commissioner Reports

- a) Weeds – Commissioner, Charles Neff – Nothing to report
- b) Parks – Commissioner, Randy McFarland – Nothing to report
- c) Health – Commissioner, Charles Neff – Nothing to report
- d) Streets – Commissioner,
- e) Becky received a complaint about snow removal on 2nd Street NE – Bob will talk to Fitzgerald Construction about trying to do a better job and be more careful when they blade.
- f) Recycling – Commissioner, Randy McFarland – Becky received a request from Joe Olek that he would like to only work on day a week for four hours. The council would like to see the hours to remain the same. Becky will let him know.
- g) Civil Defense – Commissioner, Randy Schmidt – Nothing to report.
- h) Building Official – Randy McFarland – Nothing to report

20) Adjournment

A MOTION was made by Shelley Poehls to adjourn. It was 2<sup>nd</sup> by Randy McFarland and the motion carried.

The meeting adjourned at 10:06 p.m.

Respectfully Submitted



Becky Nyland, City Clerk

Approved 1/15/2008