

MINUTES
June 19, 2007
General Meeting

- 1) The meeting was called to order by Mayor, Charles Neff at 7:00 p.m.
 - a) Council members present were Charles Neff, Bob Dablow, Lucy Fitzgerald, Shelley Poehls and Randy McFarland
 - b) Others present were Becky Nyland, Clerk, Kim Johnson, Treasurer, Tammy Alfstad, Gerald Streifel, Val Thompson, Dan Hanson, Ronnie Fitzgerald, Chuck Krabbenhoft, Tom Berglind, Norm Nyland, Scott Mead, Daniel Buttenhoff, Leisha Woltjer, Aaron Skattum and Cassidy Pender

- 2) The pledge of allegiance was said

- 3) Previous Minutes
 - a) General Meeting, 5/15/07
A MOTION was made by Shelley Poehls to approve the 5/15/07 General Meeting minutes. It was 2nd by Lucy Fitzgerald and the motion carried.
 - b) Special meeting, 5/30/07, Comprehensive Plan
A MOTION was made by Lucy Fitzgerald to approve the 5/30/07 Special Meeting, Comprehensive Plan minutes with the correction that Lucy Fitzgerald was present. It was 2nd by Bob Dablow and the motion carried.

- 4) Ulteig Engineering – Dan Hanson
 - a) New Well, Dan reported that he has been in contact with Watersmith’s drilling team. They have been stuck in Oakes because of the weather. Sabin is their next stop as soon as things dry out enough to finish in Oakes. Dan has been pushing them very hard to get this situation resolved. He’s hoping they will be here next week.
 - i) Kim did some checking with PFA and apparently the new well financing was denied. The money is good until June of 2008. Dan is going to try and get the new well added to the PFA grant.
 - b) Quarterline Crossing 3rd Addition, Dan reported that they are digging pipe today. The rain has been a big hold up for this project. The sanitary was put in last week and the ground is just too wet to do anything with. Dan has his doubts that even under ideal conditions they would be able to finish by June 30th. He’s expecting a time extension request at the next meeting. Dan presented a map of Quarterline Crossing regarding standing water. He noticed that the pond elevation is almost 2 feet over where it’s supposed to be. He suggested that we have Rolan Holm pay more attention to what level the culverts are installed. If they are too high or too low they may cause standing water problems. Also, maybe have Jetway blast through the culverts when they’re in town. Charles wanted to know “who” would be responsible for the culvert if it was put in too low or too high. Dan’s feeling is that it should be the home owner responsibility and if necessary they could go back to their contractor. Charles would like to have Ulteig go and survey the problem areas and find out if the culverts were installed too high or too low. Randy would like them to shoot the grade at the park also. There is one house that may need to be corrected that is out of warranty. Dan stated that there is some contingency money from the first addition that could be used for that if necessary. We need to address getting an ordinance regarding culvert maintenance.
 - c) Dan also reported that the Minnesota Pollution Control Agency sent out over 300 sewer extension violations. It was some kind of oversight on their part, but since the letters have gone

out, we need to furnish the required information. Dan is going to put the packet together to get things straightened out.

5) Treasurer's report – due to the problems with the audit there was no Treasurer's Report. Kim did provide account balance, however.

6) Receipts & Disbursements

a) A letter will be sent to Senad Heidanovic to pay his refund short \$25.00 because of the excess mess that was left after his dance.

A MOTION was made by Bob Dablow to pay the June 2007 disbursements with the corrections. It was 2nd by Shelley Poehls and the motion carried.

7) Amendments to the Agenda

a) Gerald Streifel House, 16-D

8) Committee Reports – Public Hearings – Citizens Address the Council

a) Park Committee – Randy McFarland reported that the street signs in Quarterline Addition were put in place.

b) Planning Commission – Tom Berglind reported that according to the ordinance the terms were not followed as they were set. They should have been set up so that after a rotation you would have a four-year term. With Charles stepping down the only current member is Amy Moszer. Tom said he would be will to stay on and Aaron and Rich would be willing to stay on also. Charles will stay on until his replacement is found. The board members are Amy Moszer to expire in January 2008, Aaron Skattum to expire in January 2009, Tom Berglind to expire in January 2010 Rich Hayes to expire in January 2011, and Charles Neff's "place" to expire 2011. Tom also wanted to point out that the Quarterline Crossing 3rd Addition plat was not signed in according to ordinance. Shelley pointed out that the Planning Commission is new to the council and it was a mere oversight. It was also pointed out that Charles was ON the planning commission and didn't stop the signing of the plat when presented. It was decided to ask Zenas the best way to proceed to "rectify" the situation. Re-doing the plat will cost the city a lot of expense. Dan handed out the completed Sabin Comprehensive Plan 2007. Becky will try and get it on the web-site.

c) Community Center

i) The registers are ready to be put in

ii) Dennis is still waiting on a price for the stage and bar carpet.

d) Randy got a couple more quotes for the kitchen remodel. Between \$7,200 \$8,000 for all new cabinets and counters. He's going to check with the Lions and Lioness and see if they're going to be able to help.

9) Fire Department Business, Commissioner Report, Lucy Fitzgerald/Bob Dablow. Bob handed out his meeting minutes and treasurers reports.

10) EMS Business, EMS Commissioner, Shelley reported on their June 7th meeting. They decided not to meet in July as their regular meeting night would be too close to the 4th of July and many members would not be around.

11) Water Department, Rich Hayes, Supervisor. Rich was not present. Charles reported that some time at the end of July or first part of August some "big wig" from Washington DC will be coming

to “officially” turn over the keys to the Water Treatment Plant. It will no longer be considered a “test site”.

12) Water/Sewer/Garbage Bills & Past Dues

- i) 7 Past dues sent out on 6/8/2007, for a total of \$2951.42
- ii) 6 Shut off notices went out on 6/18/07, with a Shut off date of 6/25/07

b) Sabin’s Getaway, Ken Janish

- i) CSI, called Becky and told her that it doesn’t look good for collection. They have a bunch of other people they are trying to collect for and since ours is such a small amount we would have to wait a long time. They suggested going after the owners. The council did not really want to do that.

A MOTION was made by Lucy Fitzgerald to write it off the Sabin’s Get-a-way’s past due Utility Bill of \$424.60 and not try to collect any longer. It was 2nd by Bob Dablow and the motion carried.

- c) Elevator water bills. It was decided to wait until fall or winter and talk to them about taking over their own billing.
- d) Under-charged Garbage Rates were brought in line

13) Sewer Department, Norm Nyland, Supervisor. Norm reported that Key Contracting was out to fix some manholes. He also reported that during the last power outage the generator at the lift station and water plant did not come on line as they should have. Norm found the problem and fixed them and got things going. There needs to be some work done on the generators so they are ready the next time the power goes out. Also some kind of maintenance program so they are always ready to go. The waste water ponds are completely full. He’s going to be forced to do another discharge. Norm feels that sump pumps being pumped right into the sanitary sewer is a big part of the problem. We have the ordinance in effect, but there is a problem with enforcement. It was suggested that we just go door to door and check every house in Sabin. Another problem might be low grade man holes, but those have been looked for and raised in the past. It was suggested to have Rolan Holm do the sump pump inspections.

A MOTION was made by Shelley Poehls to give Norm Nyland permission to inspect all city houses for sump pump violations and to hire Dan Butenhocht to go with him. It was 2nd by Bob Dablow and the motion carried.

Scott Mead also volunteered if Dan was not available.

A MOTION was made by Shelley Poehls to hire Del Lass to mow the lagoons because the grass is too long and the ground is too wet for the city’s mower. It was 2nd by Randy McFarland and the motion carried.

14) Ordinances – Nothing in process

15) Old Business

- a) Re-keying the city. Tom Hall will be calling Bob to set up something either next week or the first part of July.
- b) Investment policy per previous audits

A MOTION was made by Bob Dablow to accept Resolution No. 06/19/07-01. It was 2nd by Lucy Fitzgerald and the motion carried.

- c) Fitzgerald’s construction has been making progress.
- d) Rich Dysen., Fire Inspector. Still waiting on the contract to come back from them with the corrected “language”.

- e) Dog problem, Tammy Alfstad complained about Brittney Weideman's dog biting people and it being a hazard to the general public. Cassidy Pender, Dan Buttenhoft, Leshia Woltjer and Val Thomson also complained about Mike Leroux and Tammy Nash's dog barking all the time. Val Thomson complained that Pete Cullen's dog jumps her fence and gets into her back yard after her dog. Becky will write a letter to the sheriff's department and let them know that the City wants the ordinance enforced. The complainers will document calls to the Sheriff's department and e-mail the time and their complaint to the Becky who will copy the council.
- f) Kim reported on how things went with the Eide Bailly Audit. She would like to have the City Council consider having someone else do the audit next year. It seems they have a problem with scheduling and according to the League of Minnesota Cities it's a good idea to bid this kind of stuff out periodically just to keep things honest.
 - i) While re-keying info from Cougar Mountain to Our Town, Kim found a whole lot of stuff that made it appear as Amber was left pretty much on her own and things weren't put where they were supposed to be in the software.
 - ii) The city was granted an extension request from the State, but MUST have their report in no later than June 29, 2007. Eide Bailly assured Kim that they will be done and it will be sent in on time. If this is not done, the city will not get their state aid until December.

16) New Business

- a) Liquor License Renewal
 - i) The Crowbar & Grill

A MOTION was made by Shelley Poehls to renew the Crowbar & Grill's liquor license from July 1, 2007 until June 30, 2008. It was 2nd by Bob Dablow and the motion carried.

- ii) Krabby's Ale Häus & Pub

A MOTION was made by Shelley Poehls to renew the Krabby's Ale Häus & Pub liquor license from July 1, 2007 until June 30, 2008. It was 2nd by Bob Dablow and the motion carried.

- b) Krabby's Temporary License
 - i) Dance on July 7, 2007

A MOTION was made by Shelley Poehls to approve a temporary liquor license for Krabby's Ale Häus & Pub for a wedding dance on July 7, 2007, in the Sabin Community Center. It was 2nd by Lucy Fitzgerald and the motion carried.

- c) Becky informed the Council that she will not be at the July 17, 2007 meeting because she will be on vacation. Kim volunteered to take minutes at the July meeting. The office will be closed on Monday, July 16, 2007, for the same reason.
- d) Gerald Streifel would like to move his trailer house out of Sabin and move his dad's house in its place. His plan is to join his dad's house to the house on the neighboring lot and make it one house. Becky is guessing that he would need to re-plat the lots to make it one lot. Also one of the Water and Sewer connections would have to be abandoned so there is no chance of infiltration. There were many questions about whether the council has the authority to stop him from doing this as long as he meets the ordinance. Gerald was eventually told to do what he wants as long as he meets the cities ordinances.

17) Zenas Baer was not able to attend

- a) Chuck Krabbenhoft complained about the constant complaints that his neighbor have been reporting to the Sheriff's Department. The Council was in total agreement that Krabby's is not breaking any ordinances.

A MOTION was made by Lucy Fitzgerald to write a letter to Larry Kollé stating the council does not find the noise emanating from Krabby's Ale Häus & Pub as being loud, excessive or unusual for a bar located in a commercial zone. It was 2nd by Bob Dablow and the motion carried unanimously.

- b) Former Fire Hall – nothing was discussed because of Zenas’ absence
- c) Comprehensive Plan – nothing more was discussed because of Zenas’ absence
- d) Resolution No. 06/19/07-02, Resolution Extending Extra Territorial Jurisdiction Over Subdivisions

A MOTION was made by Bob Dablow to accept Resolution Extending Extra Territorial Jurisdiction Over Subdivisions #06/19/07-02. It was 2nd by Shelley Poehls and the motion carried.

- e) ICNT Internet, nothing to report.

18) Commissioner Reports

- a) Weeds – Commissioner, Charles Neff, nothing to report.
- b) Parks – Commissioner, Randy McFarland, nothing to report.
- c) Health – Commissioner, Charles Neff, wanted to know if the media needed to be notified before spraying.
- d) Streets – Commissioner, Lucy Fitzgerald reported that the street in front of the new fire hall has been fixed.
- e) Recycling – Commissioner, Randy McFarland – nothing to report
- f) Civil Defense – Commissioner, Randy Schmidt – nothing to report
- g) Building Official – Randy McFarland – nothing to report

19) Adjournment

A MOTION was made by Lucy Fitzgerald to adjourn. It was 2nd by Bob Dablow and the motion carried

Meeting adjourned at 10:30 p.m.

Respectfully Submitted

Becky Nyland, City Clerk

Approved 7/17/07