

MINUTES

August 21, 2007

General Meeting

- 1) The meeting was called to order by Mayor, Charles Neff at 7:00 p.m.
 - a) Council Members present were Charles Neff, Bob Dablow, Randy McFarland, Lucy Fitzgerald and Shelley Poehls
 - b) Others present were Ronnie Fitzgerald, Randy Schmidt, Jerry Neuleib, Central Specialties, Dan Hanson, Ulteig, Rich Hayes, Norm Nyland and Scott Mead

2) The Pledge of Allegiance was said

3) Previous Minutes

- a) General Meeting, 7/17/2007

A MOTION was made by Lucy to approve the General Meeting, 7/17/2007 Minutes with spelling correction. It was 2nd by Shelley and the motion carried.

- b) Special Meeting, 7/31/2007, 2006 Eide Bailly Audit, Water Bills, Off-Site Liquor License

A MOTION was made by Bob to approve the Special Meeting, 7/31/2007, 2006 Eide Bailly Audit, Water Bills, Off-Site Liquor License Minutes with spelling correction. It was 2nd by Lucy and the motion carried.

4) Zenas Baer

- a) Former Fire Hall – Zenas received an affidavit for the survey and will send us a new Warranty Deed. We should authorize the warranty deeds and write the township their check

A MOTION was made by Randy McFarland to authorize Charles Neff, Mayor and Becky Nyland, Clerk/Treasurer sign the two warranty Deeds. It was 2nd by Lucy Fitzgerald and the motion carried.

- b) ICNT Internet – still no contacts. Charles is finding it hard to replace their service. Right now there is still no paper trail for them to rent our space and the City to pay for their service. Will continue to work on getting a contract established.
- c) Electric Franchise Ordinance – Resolution Approving the Electric Franchise Ordinance #08/21/07-02

A MOTION was made by Bob Dablow to approve the Resolution Approving the Electric Franchise Ordinance #08/21/07-02. It was 2nd by Randy McFarland and the motion carried.

5) Ulteig Engineering – Dan Hanson

- a) Quarterline Crossing 3rd Addition – Dan reported that construction was complete. He submitted a final pay request for \$3,500 of liquidated damages for pulling off site and completing the project late. Dan did point out that there was a lot of rain that hampered the progress of the work. The project came in about \$500 below budget so we are not over our bond and specials will be lower than expected. Jerry Neuleib, of Central Specialties, apologized for being late, but they did their best with the weather the way it was.

A MOTION was made by Randy McFarland to waive the liquidated damages for late completion. It was 2nd by Bob Dablow and the motion carried.

A MOTION was made by Randy McFarland to authorize Becky & Kim to write a check for 34,739.48 pending on Dan Hanson's recommendation. It was 2nd by Bob Dablow and the motion carried.

- Dan would like a public hearing for special assessments at the October 16th meeting.
- b) New Well – LTP told Dan that barring any major breakdowns they will be on-site drilling on Monday, August 27th. Charles asked if LTP was going to use the well screen that has already been purchased the one for our well. There was also a question about if they were going to honor their bid price and Dan was going to check it out.
 - c) Water Flow Plan of Action – Dan said he sent it in the mail, but neither Charlie nor Becky remembers receiving anything. He is going to resend via e-mail.
- 7) Rolan Holm – Charles met with Rolan and he will be making reports for the council meetings. Charles covered some of the things that Rolan does for us as our building inspector.
- 8) Treasurer's Report
- a) Eide Bailly Audit – Brian was unable to attend this meeting, but will be at the September meeting.

9) Receipts & Disbursements

A MOTION was made by Lucy Fitzgerald to approve the Receipts & Disbursements. It was 2nd by Shelley Poehls and the motion carried.

10) Amendments to the Agenda

- a) All Hazard Mitigation Plan, 19-D
- b)
- c)

11) Committee Reports – Public Hearings – Citizens Address the Council

- a) Citizens address the council
 - i) No council action is “usually” taken
- b) Park Committee – Randy McFarland reported that they will try and get the basketball court up first thing in the spring.
- c) Planning Commission – Tom Berglind, not present.
- d) Community Center
 - i) Stage and bar carpet will be completed in August. Dennis brought over some samples. We decided on Aristocrat for a color. Dennis is also going to donate some tile for the entryway.
- e) Kitchen remodel – Randy is planning on getting it done next month. He is going to go to the Lioness meeting and see if they have any monies to donate towards the project.
- f) Hall Cleaner
 - i) Salary Increase – Scott was asked how long it takes on average to clean. 5 to 6 hours

A MOTION was made by Charles Neff to increase the Hall Cleaner's salary to \$120.00 per event. It was 2nd by Bob Dablow and the motion carried with Shelley Poehls & Lucy Fitzgerald not voting.

12) Fire Department Business, Commissioner Report, Bob Dablow, handed out his minutes, the June & July financial statements and the 2008 proposed budget. Randy explained a few

things that went up in their budget. Bob went over the financial statement and explained a few things. Randy reported that they will be getting an upgraded boat.

13) EMS Business, EMS Commissioner, Shelley Poehls reported that they were looking at a grant to help them pay for a GPS. There is a conference at the Shooting Star Casino. Charles stated that the EMS can use their funds for the remodeling the former fire hall as they see fit.

14) Water Department, Rich Hayes, Supervisor – Rich will be flushing hydrants and doing his arsenic testing again on Saturday. Rich will be speaking at a conference in Duluth for the test site for the new water plant.

15) Water/Sewer/Garbage Bills & Past Dues

i) 6 Past dues sent out on 8/8/2007, for a total of \$3,237.05

ii) 5 Shut off notices went out on 8/18/07, with a Shut off date of 8/25/07

A MOTION was made by Shelley Poehls not to turn the water on at a location unless the past due Utility Bill is paid in full city policy. It was 2nd by Lucy Fitzgerald and the motion carried.

16) Sewer Department, Norm Nyland, Supervisor – Norm reported that discharge time is coming up and he has and other cities are having a big problem with algae. Norm has located some barley straw that has been proven to elevate this problem. Minnesota Rural Water is going to come and show Norm and a guy from Lake Park how to use the barley straw “t-bag” process. Norm is working on some forms and information on educating people on their sump pumps. Norm suggested that the city get a pressure washer for general maintenance.

17) Ordinances

a) Electric Franchise Ordinance – covered with Zenas

18) Old Business

a) Re-keying the city, waiting for Western Minnesota Steam Thresher’s Reunion to get over

b) Rich Dysen, Fire Inspector

i) We received the signed contract and it has been filed

ii) We sent out bill for 1st inspection and it was paid right away. Everything went very well at the Old 50 General Store.

c) There have been few dog complaints coming to the city.

19) New Business

a) Information on the Minnesota Freedom to Breathe Law was passed out to the council.

Becky started her concern that come October 1st we will start seeing more people standing in front of the bars smoking, then bringing their drinks out with them to smoke and wanted the council to consider what to do IF it becomes a problem. The council decided they would see what happens after the ban goes into effect.

b) Employee Compensations – Charles was looking at a 5% increase for the salaried employees.

A MOTION was made by Bob Dablow to give a 5% increase for the salaried employees. It was 2nd by Lucy Fitzgerald and the motion carried.

There was some discussion on if Kim’s job should continue. It was determined that the checks and balances remain in check that they should keep a two people office for now. There

was a lot of discussion on what wages will be for Kim & Becky and for Norm & Rich's "extra" wages.

A MOTION was made by Charles Neff to raise the Becky Nyland's and Kim Johnson's wage to \$15.00 per hour. It was 2nd by Bob Dablow and the motion carried.

A MOTION was made by Charles Neff to increase Norm Nyland's and Rich Hayes' hourly wage to \$12.50 per hour. It was 2nd by Bob Dablow and the motion carried.

A MOTION was made by Lucy Fitzgerald to increase Joe Olek's wage to \$11.00 per hour. It was 2nd by Shelley Poehls and the motion carried, with Charles Neff voting nay.

A MOTION was made by Shelley Poehls to increase Bob Dablow hourly wage to \$12.50 per hour. It was 2nd by Randy McFarland and the motion carried, with Bob Dablow abstaining.

c) Tax Levy, Preliminary Due Sept. 15, 2007

A MOTION was made by Charles Neff to go up 5% for the preliminary. It was 2nd by Bob Dablow and the motion carried.

d) All Hazard Mitigation Plan, Resolution #08/21/07-01

A MOTION was made by Lucy Fitzgerald to approve the All Hazard Mitigation Plan, Resolution #08/21/07-01. It was 2nd by Bob Dablow and the motion carried.

18) Commissioner Reports

a) Weeds – Commissioner, Charles Neff – nothing to report

b) Parks – Commissioner, Randy McFarland – nothing more to report

c) Health – Commissioner, Charles Neff – Rich sprayed for mosquitoes 3 times and larvecided twice

d) Streets – Commissioner, Lucy Fitzgerald – We will need a quote for Seal Coating for the budget

e) Recycling – Commissioner, Randy McFarland – nothing to report

f) Civil Defense – Commissioner, Randy Schmidt – nothing to report

g) Building Official – Randy McFarland – nothing more to report

19) Adjournment

A MOTION was made by Lucy Fitzgerald to adjourn the meeting. It was 2nd by Bob Dablow and the motion carried.

Meeting adjourned at 9:51 p.m.

Respectfully Submitted

Becky Nyland, City Clerk

Approved 9/18/07