

MINUTES

October 21, 2008

General Meeting

- 1) The meeting was called to order by Mayor Charles Neff at 7:03 p.m.
 - a) Council Members present were: Charles Neff, Mayor, Bob Dablow, Randy McFarland, Shelley Poehls and Burl Ingebretsen.
 - b) Others present were: Becky Nyland, Clerk, Kim Johnson, Treasurer, Sarah Ramsey, Norm Nyland, Wastewater Supervisor, Aaron Skattum, Dan Hanson, Dave Coalwell, Liz Coalwell and Shawna Coalwell.

- 2) The Pledge of Allegiance was said.

- 3) Previous Minutes
 - a) General Meeting, 9/12/2008
A MOTION was made by Shelley Poehls to approve the General Meeting, 9/12/2008 minutes. It was 2nd by Burl Ingebretsen and the motion carried.
 - b) Special Meeting, 9-29-2008, Bond and Budget
A MOTION was made by Shelley Poehls to approve the Special Meeting, 9-29-2008, Bond and Budget minutes. It was 2nd by Bob Dablow and the motion carried.
 - c) Special Meeting, 10-07-08, Budget
A MOTION was made by Shelley Poehls to approve the Special Meeting, 10-07-08, Budget minutes. It was 2nd by Randy McFarland and the motion carried.
 - d) Special Meeting, 10-13-08, Temp. Liquor License & Assessment Hearing
A MOTION was made by Shelley Poehls to approve the Special Meeting, 10-13-08, Temp. Liquor License & Assessment Hearing minutes. It was 2nd by Bob Dablow and the motion carried.

- 4) Zenas Baer was not present since there was nothing for him.

- 5) Ulteig Engineering – Dan Hanson explained the change order to council. The major items left were man holes, ends of drive ways and dirt work. Dan wanted to know if the council wanted to get another extension or allow Hough to finish as soon as they could on their own. Charles is very please with project and the council agreed to allow Hough to finish without a new extension request. Ben, Norm, Rich, and Charles are to do a final walk through on Monday, November 3rd.
 - a) Change Order #1
A MOTION was made by Shelley Poehls to approve Change Order #1. It was 2nd by Bob Dablow and the motion carried
 - b) Partial Payment #2
A MOTION was made by Bob Dablow to approve change Partial Payment #2. It was 2nd by Shelley Poehls and the motion carried.
 - c) Public Hearing – The Special Assessment Roll Certification meeting will be on Tuesday, October 28th. Dan left the Special Assessment books if anybody wants to look at them before the hearing.

Dave Coldwell addressed council and Dan Hanson about drainage his yard. Dave wants to explore his options. Dan opted to use a golf course style drain system, but explained that the covenant states the building contractor should have the grade done properly. Either enforce overall grading plan or utilize inlet. City has right to enforce proper grading. Temporary fix could be to shove\back hoe a temporary ditch. Dan recommends Hough to do the work. Dan will draft a letter to be sent by the city to building contractor with the ultimatum to either fix the issue within a timely matter or have the city of Sabin hire out a contractor to fix the issue at their expense. Dan will get back to Dave no later than October 25th to give an update with any new progress.

Dan brought to attention a home owner that wanted his driveway paved while Hough is here doing construction. Contractor decided not to do it since it was on city right of way.

6) The Treasurer's Report stands as read.

7) Receipts & Disbursements

A MOTION was made by Shelley Poehls to approve the Receipts & Disbursements. It was 2nd by Randy McFarland and the motion carried

8) There were no Amendments to the Agenda.

9) Committee Reports – Public Hearings – Citizens Address the Council

- a) Planning Commission – Aaron Skattum handed out maps and copy of Title 8: Zoning Regulations Charles wants council to review for next months meeting for possible approval. Charles explained that zoning is extremely important and requires much consideration also noted that new zoning and planning will over write old regulations.

10) Roland Holm reports quarterly

11) Fire Department Business, Commissioner Report – Bob Dablow reported there was no new news.

12) EMS Business, EMS Commissioner Report - Shelley Poehls reported on the electrical issue the Mayor had wanted to be check on, the budget was submitted, both batteries were replaced in rescue rig. The Clay County EMS Association will hold their next meeting in Sabin. Charles was concerned about a trailer left in EMS building. Shelley will find out at next meeting why it was there and who it belonged to.

13) Water Department - Rich Hayes, Supervisor was not present. Norm wanted to know why water was still “spitting” at the water plant. Charles said he would check into it. Recycling Unit (Bubbler) shed should be done next Tuesday.

14) Water/Sewer/Garbage Bills & Past Dues

- a) 9 past dues were sent out for a total of \$2,804.49

- i) Shut off notices on September 18th
 - ii) Shut off day is September 25th
- 15) Sewer Department - Norm Nyland, Supervisor reported he started discharging the lagoons and should be done on Wednesday, October 22nd. The Wiring has been completed at the lift station. Norm recommends a light facing toward the East side of the building in the future. New locks were put on the exterior of lift station shed. 1.1 million gallons were pumped to the lagoons so we still have leaks in the system. Jet Way is finished with some of the lines. The man hole in front of fire hall remains unfixed. The county is responsible for fixing it and put a new lid on which has helped, but not sure if it “fixed” the problem. Norm will pull the fountain out on Saturday for winter storage.
- 16) Ordinances – There are not ordinances in progress.
- 17) Old Business
- a) NIMS – No one new has completed the NIMS training and they are in the process of changing it anyway.
 - b) Park Committee – Randy McFarland
 - i) Ball Diamonds – There is still no land yet available.
 - ii) Basketball Court - Aric Saign is waiting for someone to contact him to put in the poles. Bob suggests we purchase new baskets and backboards. Bob and Randy will look again at the backboards condition.
 - iii) Concession stand still needs landscaping and cleaning up. Bob said it will be cleaning it up by this weekend.
 - iv) Trees - Charles wanted to know if there was a “master plan” for tree planting. Charles mentioned having a professional come and assess tree planting so that there is some kind of order. Bob is going to talk to Fitzgerald about leveling hill out by storm water pond.
 - v) No snowmobiling signs - Bob and Norm will put up signs in the park. Charles said we should look into giving out citations when snowmobilers don’t obey the law.
 - c) Community Center - Charles wants to put restriction on community center. Council still debating on how to go about doing it in a legal manor.
- A MOTION was made by Charles Neff to limit the Sabin Community Center rental to Sabin residence, Elmwood Township, and Kurtz Township. It died for lack of 2nd.
- Discussion continued on limitations on renters.
- A MOTION was made by Charles Neff to limit Community hall rental to City of Sabin, Elmwood and Kurtz Townships residents. It was 2nd by Bob Dablow and the motion carried.
- i) Bathroom Partitions – Are still stored in the former Rescue Building
 - ii) Lights– Are still stored in the office.
 - iii) Ceiling Tiles– Are still stored in the former Rescue Building
 - iv) Screens - Bob Greggor will be here to fix them soon.
 - v) Safe - Scott Mead is going to take it.
 - vi) Entry Rugs

A Motion was made by Shelley Poehls to purchase 2 new entry rugs. It was 2nd by Randy McFarland and the motion carried.

- d) Ardis (David) Rosenfeldt Land Contract – Sarah has left messages, but has not gotten a return call. Charles reminded her that the contract will need to be renegotiated.
- e) PERA- Kim reported on the different plans. The one for city employee's states that it is a mandatory to take 6% of pay once a city employee has made over \$425 in one month period. Starting in January the city will pay 6.5% per employee. Kim will check on Fire Chief and secretary to see if they will be excluded in PERA plan.
- f) Culvert and Driveway Repair – Becky was unsure that we have received that Church's portion of the repair. Bob has submitted bill to church.
- g) ICNT/Midcontinental - Charles talked to Tom Berglind about getting internet to the Rescue Squad and water plant. ICNT should be out by the end of November. Midcontinent talked to Fitzgerald about moving their junk by city garage.
- h) The next Budget meeting was set for November 5th At 7:00pm

18) New Business

- a) Oath of Office Sarah Ramsey was sworn in by Mayor Charles Neff as the new City Clerk/Treasurer.
- b) Red Flag Rule Becky reported rules and regulations on the Red Flag Rule. Must be in effect by November 1st.

A MOTION was made by Charles Neff to approve the Red Flag Rule it was 2nd by Shelley Poehls the motion carried.

- c) The Election Canvassing Hearing was set for November 5th at 7:00pm.

19) Commissioner Reports & Appointments

- a) Weeds – Charles Neff – Noting to report.
- b) Parks – Randy McFarland – Already covered.
- c) Health – Charles Neff - Noting to report.
- d) Streets – Charles Neff - Noting to report.
- e) Recycling – Burl Ingebretsen - Noting to report.
- f) Civil Defense - Randy Schmidt - Noting to report.
- g) Building Official – Burl Ingebretsen - Noting to report.

20) Adjournment

A MOTION was made by Shelley Poehls to adjourn. It was 2nd by Bob Dablow and the motion carried.

The meeting adjourned at 9:56 p.m.

Respectfully Submitted

Becky Nyland, City Clerk

Approved 11/18/2008