

Minutes
November 18, 2008
General Meeting

- 1) The meeting was called to order by Mayor Charles Neff at 7:04.
 - a) Council Members present were Charles Neff, Mayor, Shelley Poehls, and Burl Ingebretsen. Randy McFarland and Bob Dablow were unable to attend.
 - b) Others present were Sarah Ramsey, Clerk, Becky Nyland, Norm Nyland, Aaron Skattum, Dan Hanson, Scott Mead, and Rich Hayes.

2) The Pledge of Allegiance was said.

3) Previous Minutes

- a) General Meeting, 10/21/2008

A MOTION was made by Burl Ingebretsen to approve the General Meeting, 10/21/2008 minutes. It was 2nd by Charles Neff and the motion carried.

- b) Public Hearing, 10/28/08, Assessments for Second Street Residences

A MOTION was made by Shelley Poehls to approve the Public Hearing, 10/28/2008 minutes upon correction and 2nd by Burl Ingebretsen and the motion carried.

- c) Emergency Meeting; 10/28/08, Letter revocation.

A MOTION was made by Burl Ingebretsen to approve the Emergency Meeting, 10/28/2008 minutes. It was 2nd Shelley Poehls by and the motion carried.

- d) Special Meeting, 11/5/08, Election canvassing and proposed budget for 2009

A MOTION was made by Shelley Poehls to approve the Special Meeting, 11/5/2008 minutes. It was 2nd by Burl Ingebretsen and the motion carried.

- e) Special Meeting, 11/10/08 Election canvassing and proposed budget for 2009

A MOTION was made by Shelley Poehls to approve the Special Meeting, 11/10/2008 minutes. It was 2nd by Burl Ingebretsen and the motion carried.

4) Zenas Baer was not present.

5) Ulteig Engineering – Dan Hanson

- a) Street project- Reminded clerk to hand in assessments for 2nd Street project by November 29th. The ditches are to wet because of rain to finish the ditches the contractor will have to be called in the spring once snow has melted they will need to come and check the silt fences. The last bond payment will not be dispersed until the final walk through this spring.

6) The Treasurer's Report- Kim was not present but left a report for the council to look at.

7) Receipts & Disbursements

A MOTION was made by Shelley Poehls to approve receipts and Disbursements. It was seconded by Burl Ingebretsen and the motion carried.

8) Amendments to the agenda

9) Citizens address council- Scott Mead would like to have a contractor come and give estimate for partitions for the bathroom.

10) Committee Reports

- a) Planning Commission – Aaron Skattum has nothing to report. Mayor wanted to know if the council had had enough time to review the planning and zoning. Because of the absence of Bob Dablow the mayor decided to wait until the December meeting to pass

11) Roland Holm reports quarterly nothing new to report.

12) Fire Department Business, Commissioner Report-Bob Dablow was not present)- nothing new to report.

13) EMS Business, EMS Commissioner Report - Shelley Poehls Nothing new to report.

14) Water Department - Rich Hayes, Supervisor Shed is being built. It will be turned on as soon as it is done. Council asked why the chlorine smell and taste was so bad. Rich was going to do some additional testing.

15) Water/Sewer/Garbage Bills & Past Dues- Due to the transaction between clerks past dues did not get sent out. Becky brought to attention a possible change to the late fee ordinance. Council agreed to consider it and would like to table it until the December meeting.

16) Sewer Department - Norm Nyland, Supervisor Ponds are beginning to freeze up. He talked to Fitzgerald they are going to bring more rip rap and have pond one finished. Pumps have been removed from storm water pond. The garage has been cleaned and reorganized. Midcontinent has removed the old sheds. Bill Hughes did the annual on the pumps. There are some upcoming classes Norm will do to keep his certification he would like the council's approval. The council didn't have a problem

17) Ordinances nothing to report.

18) Old Business

- a) NIMS.

- b) Park Committee – Randy McFarland
 - i) Basketball Court- The back boards are in good condition and will be put up sometime this spring.
 - ii) Trees\master plan- nothing new to report at this time.
 - iii) No snowmobiling signs- The signs have been put up. Norm would like different signs for next year that include all motor vehicles and snow mobiles to keep off.
- c) Community Center
 - i) Community Center remodel-
 - ii) Bathroom Partitions – Are still stored in the former Rescue Building. Scott will find a contractor to bid out cost for labor to put them in.
 - iii) Lights– Are still stored in the office.
 - iv) Ceiling Tiles– Are still stored in the former Rescue Building
 - v) Screens- Bob Greggor will finish the rest of the screens on Saturday.
 - vi) Safe-Scott will remove.
 - vii) Entry Rugs-Entry rugs are put in place.
- d) Ardis (David) Rosenfeldt Land Contract-contract should be re-constructed and signed by both parties.
- e) PERA-No new news.
- f) Culvert and Driveway Repair-Payment was received from Trinity Lutheran.
- g) ICNT/Midcontinental-They have until Friday to remove equipment from the water tower.
- h) The Budget- the budget is close to completion. One more meeting should be set up to finish budget. The council decided on the 2nd of December.
- i) Coalwell Drainage- Temporary Drainage was established. But some problems still persist.

19) New Business

- a) Randy McFarland resigning-Randy has moved out of Sabin and has turned in his resignation.

A MOTION to accept the resignation of Randy McFarland was made by Burl Ingebretsen it was 2nd by Shelley Poehls and the motion carried.

- b) Key Policy-Questions were asked by the Mayor about why certain people have keys. Scott would also like to see if he can get a key for the Lion's closet. The Mayor wanted a policy in place for city keys.

A MOTION to approve the key policy was made by Shelley Poehls and 2nd by burl Ingebretsen and the motion was passed.

- c) CTAS Training Dec 11th in St. Paul-Kim is signed and there is money in the budget to be used for training.

20) Commissioner Reports & Appointments

- a) Weeds Parks – Charles Neff-Nothing to report
- b) Health – Charles Neff- Nothing to report
- c) Streets – Charles Neff- Nothing to report
- d) Recycling – Burl Ingebretsen- Nothing to report
- e) Civil Defense - Randy Schmidt- Nothing to report
- f) Building Official – Burl Ingebretsen- Nothing to report

21) Adjournment

A MOTION was made by Shelley Poehls to adjourn. It was 2nd by Burl Ingebretsen and the motion carried.

The meeting adjourned at 9:13 p.m.

Respectfully Submitted

Sarah Ramsey, City Clerk

Approved -12/16/2008