

MINUTES

March 18, 2008
General Meeting

- 1) The meeting was called to order by Mayor, Charles Neff at 7:00 p.m.
 - a) Role Call - Council members present were Charles Neff, Mayor, Bob Dablow, Shelley Poehls, Randy McFarland and Burl Ingebretsen
 - b) Role Call – Others present were Becky Nyland, Clerk, Kim Johnson, Treasurer, Dan Hanson, Ulteig Engineering, Rich Hayes, Water Supervisor, Norm Nyland, Wastewater Supervisor, Lou Ingebretsen, Tom Berglund & Katy Fischer-Thom, Moorhead Youth Hockey.
- 2) The Pledge of Allegiance was said.
- 3) Previous Minutes
 - a) General Meeting, 2/19/2008A MOTION was made by Shelley Poehls to approve the General Meeting, 2/19/2008 minutes. It was 2nd by Bob Dablow and the motion carried.
- 4) Zenas Baer – there was nothing for him so he was not present
- 5) Ulteig Engineering – Dan Hanson was present and wanted to see how things were going.
- 6) Treasurer's Report – Kim explained the two accounts because of the switching banks and the report stood as read.
 - a) The audit is in processing. Carlson Highland & Co., LLP are actually doing 2006 and 2007. Some things will be changing again and hopefully for the better. They really seem to know what they are doing. According to Carlson Highland & Co., LLP the bond payments need to be paid by the taxes instead of coming out of the general fund, the council needs to see the actual bills and not just a report for disbursements and Becky is not supposed to be signing checks.
- 7) Receipts & Disbursements – there was a question regarding a charge on Becky's Wells Fargo Credit Card that was supposed to be canceled. Becky will make some calls.
A MOTION was made by Bob Dablow to approve the receipts and disbursements with the exception of the Wells Fargo Credit Card. It was 2nd by Shelley Poehls and the motion carried.
- 8) There were no amendments to the agenda.
- 9) Committee Reports – Public Hearings – Citizens Address the Council
 - a) There were no citizens to address the council.
 - b) Roads Sub-Committee – Charles Neff, Dan Hanson and Norm will be meeting on Thursday, March 27th at 1:30 to look over the streets. They will report at the next meeting.
 - c) Zoning Sub-Committee - Charles Neff handed out a rough draft of a zoning ordinance for the council to look at, however the Planning Commission needs to look at it and approve it before the Council can act on it.
 - d) Park Committee – Randy McFarland

- i) Big Softball Diamond – Randy McFarland reported that their committee met on Monday, March 10th to get things started on getting new ball diamonds for the City Of Sabin. He didn't have a lot of "final" information but they are working on it. Trying to get the land is going to be the hardest thing. There is going to be a Pancake Breakfast on Sunday, April 6th to help raise money for whatever it takes to get new ball diamonds for the City Of Sabin. There was some discussion on how the accounting would need to be handled. Kim suggests having a separate checking, but will check with the auditors and see what they suggest. There was discussion on sanitary and water in the area. There was discussion on annexing the area in between Sabin and some land south on Old Highway 52. A new development would work out for that area also.
 - e) Planning Commission – Tom Berglund had nothing to report.
 - f) Community Center
 - i) The carpet for the stage and bar has been installed and looks great.
 - ii) Men's Bathroom Fan & Doors – Scott is still working on the fan and stall door. Charles would like to see the stalls in both bathrooms and the baseboard heaters replaced. Becky will get pricing on stall dividers and will talk to Scott and see if he is willing to install them.
 - iii) The signs are ordered and will be up soon.
 - g) Kitchen Remodeling Project
 - i) Becky wants to know if the microwave is a dead issue. Someone will get a price for next month.

- 10) Fire Department Business, Commissioner Report - Bob Dablow handed out copies of the minutes and financial statements. The new generator is in and will be set up sometime this week. On Saturday, April 5th 5:00 there will be an appreciation spaghetti dinner for Lucy Fitzgerald and Richard Schenck. All will be welcome. They have received a \$1,000 grant towards the new Jaws of Life.

- 11) EMS Business, EMS Commissioner - Shelley Poehls – Reported that the building is coming along nicely. According to the Auditors the Rescue Squad cannot have its own checking account. They do need a credit card or something so they can get fuel in the rig after hours. Kim will start that process and will put the card in Peggy Rezac's name. They had election of officers and recommend Del Las as Vice President and Katie Noennig as Secretary to the council.

A MOTION was made by Randy McFarland to accept Del Las as Vice President and Katie Noennig as Secretary of the Sabin Rescue Squad. It was 2nd by Burl Ingebretsen and the motion carried.

- 12) Water Department, Rich Hayes, Supervisor – reported that the city used 788,000 gallons this month. Everything has been looking good. There was no freeze up problems this winter. There was some discussion on Jeff & Amber Nelson's bill but after comparing their "unusual usage" with other usages it doesn't seem like it is out of the realms of possibilities. Plus Rich is confident that the meter is working properly.

- 13) Water/Sewer/Garbage Bills & Past Dues
 - a) Becky didn't have time to send Past Dues and Shut Off's this month, but will make sure they go out in April.
 - b) All the elevator water bills are paid in full.

14) Sewer Department, Norm Nyland, Supervisor – Not a lot to report. The lagoons are still frozen. The road will go in early in the spring. There is still a problem with the generator, but Norm is working with Dave Coalwell to get the problem fixed. Dave Paya is coming out to spray for weeds early in the spring. We pumped .72 million gallons of water out to the lagoons. He's going to coordinate the manhole repairs with the street inspections.

15) Ordinances

- a) Nothing in process

16) Old Business

- a) The Welcome to the City Business Certificates are finally delivered!!!
- b) NIMS, nobody else has completed the course

17) New Business

- a) The Clay County Sherriff's Department increased their rates for security at wedding dances. They are going up from \$25.00/hour to \$40.00/hour. There are three contracts already signed for 2008 that will have to be honored and the city will just have to eat those costs.

- b) Reconstruction of County State Aid Highway 52 Resolution #03/18/08-01

A MOTION was made by Shelley Poehls to adopt the County State Aid Highway 52 Resolution #03/18/08-01. It was 2nd by Bob Dablow and the motion carried.

- c) Resolution Acknowledging The Donations From Sabin Lions For \$3,500.00 for Community Center Kitchen Project, #3/18/08-02

- d) A MOTION was made by Randy McFarland to pass Resolution Acknowledging the Donations from Sabin Lions For \$3,500.00 for Community Center Kitchen Project, #3/18/08-02. It was 2nd by Burl Ingebretsen and the motion carried.

- e) Resolution Approving Lawful Gaming Activity, #3/18/08-03 & #3/18/08-04

- i) Moorhead Youth Hockey Gaming

A MOTION was made by Shelley Poehls to pass Resolution Approving Lawful Gaming Activity, #3/18/08-03, at the Crowbar. It was 2nd by Randy McFarland and the motion carried.

A MOTION was made by Bob Dablow to pass Resolution Approving Lawful Gaming Activity, #3/18/08-04, at Krabby's Ale Haus & Pub. It was 2nd by Burl Ingebretsen and the motion carried.

18) Commissioner Reports & Appointments

- a) Weeds – Charles Neff – nothing to report
- b) Parks – Randy McFarland – nothing to report
- c) Health – Charles Neff – nothing to report
- d) Streets – Charles Neff – nothing to report
- e) Recycling – Burl Ingebretsen – There was some questions about the recycling building. A new building is needed and my need to be planned on next year's budget. Becky commented that there have been a few more hours turned in, but the building and area looks really good. The Council was not concerned and didn't want to discourage the efforts that Stacey is making.
- f) Civil Defense – Randy Schmidt – nothing to report
- g) Building Official – Burl Ingebretsen – nothing to report

19) Adjournment

A MOTION was made by Bob Dablow to adjourn. It was 2nd by Shelley Poehls and the motion carried.

The meeting adjourned at 9:11 p.m.

Respectfully Submitted

Becky Nyland, City Clerk

Approved 4/15/2008