

MINUTES
June 17, 2008
General Meeting

- 1) The meeting was called to order by Mayor, Charles Neff at 7:02 p.m.
 - a) Council Members present were; Charles Neff, Mayor, Shelley Poehls and Burl Ingebretsen. Bob Dablow was not able to attend and Randy McFarland arrived at 7:15 p.m.
 - b) Others present were Becky Nyland, City Clerk, Kim Johnson, Treasurer, Norm Nyland Wastewater Supervisor, Dan Hanson, Ulteig Engineering, Tom Berglind, Kristi Wisehnak, Aaron Skattum, Renee Wolf and Scott Mead.
- 2) The Pledge of Allegiance was said.
- 3) Previous Minutes
 - a) General Meeting, 5/20/2008
A MOTION was made by Shelley Poehls to approve the General Meeting, 5/20/2008, minutes with one spelling correction. It was 2nd by Burl Ingebretsen and the motion carried.
 - b) Special Meeting, Preliminary Engineering Plan, 6/10/2008
A MOTION was made by Burl Ingebretsen to approve the Special Meeting, Preliminary Engineering Plan, 6/10/2008, minutes. It was 2nd by Charles Neff and the motion carried.
- 4) Zenas Baer – since there was nothing directly for Zenas, he was not present.
- 5) Ulteig Engineering – Dan Hanson
 - a) Phosphorus Management looks good but will wait until next year to apply for the permit.
 - b) Street Project – nothing really more to report except to remind everybody about the special meeting on June 26, 2008.
- 6) The Treasurer's Report stands as read.
- 7) Receipts & Disbursements
A MOTION was made by Randy McFarland to approve the Receipts & Disbursements. It was 2nd by Shelley Poehls and the motion carried.
- 8) There were no amendments to the agenda
- 9) Committee Reports – Public Hearings – Citizens Address the Council
 - a) There were no citizens to address the council.
- 10) Roland Holm – Did not get his report done in time for this meeting. He will have it for the July meeting. Norm questioned whose responsibility it was to make sure that open sewer lines are plugged until the hook up is completed. According to Roland's contract Roland is the enforcer of the build construction violations.
- 11) Fire Department Business, Commissioner Report - Randy McFarland reported that the district has not had a meeting this month and will probably not meet unless something comes up that they need to discuss.

12) EMS Business, EMS Commissioner - Shelley Poehls reported on the Rescue Squad's last meeting. Their next meeting will be July 10, 2008.

A MOTION was made by Randy McFarland to accept the resignation of Heath Haarstad from the Rescue Squad. It was 2nd by Burl Ingebretsen and the motion carried.

13) Water Department, Rich Hayes, Supervisor, was not able to attend. Charles reported that the recirculating pump is almost in. They have run into a few snags, but will hopefully be done as soon as possible. The water tower is empty until the problems they have run into with the pump are taken care of.

14) Water/Sewer/Garbage Bills & Past Dues

a) 15 past dues were sent out for a total of \$7,036.69. As of Monday night \$ \$6,293.62 had not been collected. Shut off day is June 28th.

15) Sewer Department, Norm Nyland, Supervisor, reported the pond tests are doing really well thanks to the barley straw. There has been a problem at the lift station the last week or so, but Norm contacted Bill Hughes and he found a broken wire and fixed it. Norm wanted to know if he should start looking for a new electric contractor to rewire the lift station controls. The road at the lagoons has not been completed yet. Norm will talk to Brad again. Phil Larson from the MPCA will be out on Thursday, June 19th to inspect the waster water treatment facility. Randy would like to know about specs for a grate over the storm water pond culvert. Charles will contact Dan Hanson and find out and find out who put those in and find a grate that will work for them.

16) Ordinances

a) Ordinance Regulating The Burning Of Solid Fuels – Charles would like more information and or proof of problems. Tabled until next meeting.

b) Ordinance Establishing Salaries for the Mayor and Council Members of the City of Sabin – Shelley stated it is time it increased. Charles stated he thinks it should be reduced to zero. This was tabled until the July 1st special meeting to get Bob Dablow's opinion.

17) Old Business

a) NIMS – no one new has finished.

b) Planning Commission – Aaron Skattum – nothing really to report.

c) Park Committee – Randy McFarland

i) Ball Diamonds – nothing new to report. Still looking for land.

ii) City Celebration – Renee Wolf would like to see a family picnic type “event”. There was a lot of discussion and a lot of ideas. The city would be behind such an event and will see what they can legally contribute.

iii) Renee was wondering about the basketball court. Randy will check with Aric Saign to make sure it gets done in July.

d) Community Center

i) Bathroom

(1) Fans & Doors – Scott is having a problem find new fans so he's going to try and fix the old fans. He's still working on fixing those. He has the parts just need

(2) Bathroom Partitions Quotation - \$3,626.05

(3) Ceiling Lighting - \$88.00

ii) Kitchen

(1) Stove Exhaust Fan

- (2) Tile & Grid - \$490.00
- (3) Lighting - \$232.00
- iii) Other Improvements
 - (1) Light Bulbs - \$72.00
 - (2) .Door to City Hall - \$100.00

A MOTION was made by Shelley Poehls to put in new bathroom partitions, bathroom ceiling lights, kitchen exhaust fan, ceiling tile and grid, kitchen lighting new light bulbs and a new door for the office. It was 2nd by Randy McFarland and the motion carried.

- e) Broken Outlet – Bob has not had a chance to fix that yet.
- f) The Cookers – they are still sitting out back, but it would be nice if they could be stored out of site.
- g) Air Conditioning – Scott Mead submitted a bid to put air conditioning in the community center for \$17,480.91. This will be looked at again at budget time.
- h) Re-finishing the Floors – Becky has the stuff to do the floors and has talked to Monty Martin and he will take care of this when time works out.
- i) Security Deposit – tabled until next meeting again.
- j) Ardis Rosenfeldt land contract has been up since 2004. Dave Rosenfeldt would like to take over the lease. Becky gave Charles Dave’s number and he’s going to contact him.
- k) PERA – Kim is still getting everything set up and organized.
- l) “Citizen Complaint Form” – There was a lot of discussion on weather or not this was necessary. Shelly pointed out that this was a good idea because if there were enough complaints about a certain subject we would have a good paper trail.
- m) Pyrotechnics Show – The gentleman that was going to do this is only licensed in North Dakota and South Dakota.
- n) Clerk’s Resignation – A subcommittee of Bob Dablow, Charles Neff, Kim and Becky was set up to screen applicants for the clerk’s position.

18) New Business

- a) Culvert and driveway repair by park and Trinity Lutheran Church – Bob was going to some bids. This will be tabled at the next meeting.
- b) Temporary Liquor License for Krabby’s for June 21, 2008

A MOTION was made by Shelley Poehls to approve a Temporary Liquor License for Krabby’s for June 21, 2008. It was 2nd by Burl Ingebretsen and the motion carried.

- c) Golden Living Center

A MOTION was made by Shelley Poehls to allow Golden Living Center to use tables and chairs for their annual picnic. It was 2nd by Randy McFarland and the motion carried.

19) Commissioner Reports & Appointments

- a) Weeds – Charles Neff – the weeds are gone.
- b) Parks – Randy McFarland – fountain was installed in the pond.
- c) Health – Charles Neff – Rich did some larvaciding for mosquitoes. Kim wanted to make sure that Quarterline Crossing drainage was kept moving. Norm will drop the pond some to see if that helps dry things out in Quarterline Crossing.
- d) Streets – Charles Neff – Nothing new to report.
- e) Recycling – Burl Ingebretsen – Nothing to report.
- f) Civil Defense - Randy Schmidt – The sirens worked really good during the last storm.
- g) Building Official – Burl Ingebretsen – Nothing to report.

20) Adjournment

A MOTION was made by Shelley Poehls to adjourn. It was 2nd by Burl Ingebretsen and the motion carried.

Meeting adjourned at 9:41 p.m.

Respectfully Submitted

Becky Nyland, City Clerk

Approved July 15, 2008