

MINUTES

August 19, 2008

General Meeting

- 1) The meeting was called to order by Mayor, Charles Neff at 7:00 p.m.
 - a) Council Members present were; Charles Neff, Mayor, Bob Dablow and Randy McFarland. Shelley Poehls and Burl Ingebretsen were not able to attend.
 - b) Others present were; Becky Nyland, Clerk, Kim Johnson, Treasurer, Norm Nyland Wastewater Supervisor, Rich Hayes, Water supervisor, Dan Hanson Ulteig Engineering, Scott Mead, Carrey and James Church.

- 2) The Pledge of Allegiance was said.

- 3) Previous Minutes
 - a) General Meeting, 7/15/2008
A MOTION was made by Bob Dablow to approve the 7/15/2008 General Meeting minutes. It was 2nd by Randy McFarland and the motion carried.
 - b) Special Meeting, Location for Concession Stand, 7/21/2008
A MOTION was made by Randy McFarland to approve the Special Meeting Location for Concession Stand, 7/21/2008 minutes. It was 2nd by Charles Neff and the motion carried.
 - c) Special Meeting, Preliminary Engineering Plan, 7/30/2008
A MOTION was made by Bob Dablow to approve the Special Meeting, Preliminary Engineering Plan, 7/30/2008 minutes. It was 2nd by Randy McFarland and the motion carried.

- 4) Zenas Baer – since there was nothing for him he was not in attendance.

- 5) Ulteig Engineering – Dan Hanson reported that the milling is completed for the Street Project and everything else looks like it's moving along nicely. There is some problems with storage of the heavy equipment and millings. They will hopefully be starting on sanitary and utilities on Monday. There was some discussion about air in the water lines in some locations in town when the water tower is drained. Dan made some recommendations as to what to try to alleviate the problem. He really didn't have an explanation as to how and why air is getting into the system. Since the tower isn't drained that often, Charles and Rich are going to do some experimenting to see if they can fix the problem for next time.

- 6) The Treasurer's Report stands as read.

- 7) Receipts & Disbursements
A MOTION was made by Bob Dablow to approve the Receipts & Disbursements. It was 2nd by Randy McFarland and the motion carried.

- 8) The following Amendments were made to the Agenda
 - a) Election Judge Meal – 18d
 - b) ICNT Key – 18e

- 9) Committee Reports – Public Hearings – Citizens Address the Council
 - a) Planning Commission – Aaron Skattum was not in attendance. They are planning an August meeting though.

10) Roland Holm reports quarterly.

11) Fire Department Business, Commissioner Report – Bob Dablow nothing to report.

12) EMS Business, EMS Commissioner Report - Shelley Poehls nothing really to report that the council didn't already know

13) Water Department - Rich Hayes, Supervisor, reported that the tower is painted and the generator was repaired. There was a written complaint by a citizen regarding the air in there pipes. They requested some kind of compensation towards purchasing a new washing machine that was destroyed by the problem.

A MOTION was made by Charles Neff to credit Kelan Boughton his water portion of his July Utility Bill to compensate them for their troubles. It was 2nd by Bob Dablow and the motion carried.

14) Water/Sewer/Garbage Bills & Past Dues

- a) 16 past dues were sent out for a total of \$6,645.91
 - i) Shut off notices on August 23rd
 - ii) Shut off day is August 30th
- b) Hydorseeding Bill – Becky is finding it difficult to locate what “Bolton” company to bill the \$25 for taking water from a fire hydrant after hydroseeding a lawn in Sabin.

15) Sewer Department - Norm Nyland, Supervisor, reported that not all basement drains are being sealed like they are supposed to be. Becky and Norm forgot about the letter for Roland but have started it. They will get it done and to Bob for approval and to Roland as soon as possible. Norm talked to Dave Coalwell about fixing the wiring that he has been promising to do for months. Since Dave has not completed the project Bob is going to contact CB & Sons Electric to get it done. Norm would like to have the entire council present to help organize the garage by the lift station so they can see what is in there. Becky warned the council that if more than three council members are going to be there it needs to be posted.

16) Ordinances

- a) Ordinance Regulating The Burning Of Solid Fuels In External Solid Fuel-Fired Heating Devices – There was some discussion and it was decided to pass an ordinance. Becky is going to take an existing ordinance from the city of Underwood and make the necessary adjustments to present it at the next meeting.

17) Old Business

- a) NIMS – The city does need copies of certificates filed in the office.
- b) Park Committee – Randy McFarland
 - i) Ball Diamonds, still not land available.
 - ii) City Celebration went very well. The lions did a great job with food and Renee Wolf did a great job setting everything up. The council would like to see it be an annual event.
 - iii) Basketball Court – Randy McFarland was told that it will be poured tomorrow.
 - iv) Concession stand – will hopefully be moved shortly.
- c) Community Center
 - i) Bob will fix the broken outlet tomorrow.
 - ii) Bathroom Partitions are in. They are being stored in the former Rescue Building

- iii) Lights are in. They are being stored in the city office.
- iv) Ceiling Tiles are in.
- v) Floor Re-finishing – Becky has not had a chance to corner Monty, but he had previously said it would be done in August.
- vi) Screen Repair – Charles will purchase the screen and Becky will contact Thumper to see if he is willing to make the repairs.
- vii) Old Safe – Becky will contact Thumper to see if he will also make the old safe disappear.
- d) Security Deposit – tabled until next meeting to see if rental could be limited to Sabin/Elmwood residence only.

There was a brief intermission for restroom and smoke breaks.

- e) Ardis (David) Rosenfeldt Land Contract – Charles has not been able to get a hold of Dave yet.
 - f) PERA – there is a lot of headaches around this. Records are not as “available” as they should be. Kim is having a real hard time trying to get the information she needs to find out how much to pay out towards this.
 - g) Clerk’s Resignation – unfortunately with two members missing, Bob and Charles felt uncomfortable making their recommendation until more members were present. Becky is willing to stay until they make their recommendation.
 - h) Culvert and Driveway Repair by Park and Trinity Lutheran Church – Bob received a proposal on the repairs. The bid was \$4,800 or both. The church council will need to approve their share (\$2,400). Charles didn’t feel that the city’s culvert wasn’t as bad and could wait until sometime in the future if the Church decides NOT to do theirs.
- A MOTION was made by Randy McFarland to accept the proposal from Fitzgerald Construction provided the church approves their half. It was 2nd by Bob Dablow and the motion carried.
- i) 3rd Street “Designated Truck” signs are up and other signs were replaced and put up.

18) New Business

- a) Preliminary Levy – Due September 15, 2008
 - i) Last year we did 5%

A MOTION was made by Charles Neff to increase our levy by 5% to \$76,072.50. It was 2nd by Bob Dablow and the motion carried.

- b) Full time maintenance position – Charles handed out what he was thinking a maintenance person could and would do for the city. He wanted to know what other council members opinion on hiring someone.
- c) Table and Chair Rental – Becky was contacted by someone wanting to rent chairs. Bob had been contacted first and he explained to her that the city made an exception for Golden Living. Charles would like to see a no-rental policy. Becky will work up a no-rental policy for next meeting.

A MOTION was made by Bob Dablow to allow Aric Saign to use the tables and chairs from the community center on September 6th. It was 2nd by Randy McFarland and the motion carried.

- d) Election Judge Meals

A MOTION was made by Bob Dablow to buy the Election Judges lunches from the Crowbar. It was 2nd by Randy McFarland and the motion carried.

- e) ICNT Key – there was a lot of discussion on getting ICNT a key for the building that houses their equipment below the watertower. The conclusion was that since they STILL

have not made an effort to get a contract in place the city should switch all internet access to Midcontinental since we already have a franchise with them.
A MOTION was made by Randy McFarland to contact Midcontinent Communications and set up internet access for the City Of Sabin. It was 2nd by Bob Dablow and the motion carried.

19) Commissioner Reports & Appointments

- a) Weeds – Charles Neff – nothing to report.
- b) Parks – Randy McFarland – Already covered.
- c) Health – Charles Neff - nothing to report.
- d) Streets – Charles Neff – Randy would like to know what can be done to keep the dust down from 67. It was suggested that they contact the county.
- e) Recycling – Burl Ingebretsen – not present.
- f) Civil Defense - Randy Schmidt – not present.
- g) Building Official – Burl Ingebretsen – not present.

20) Adjournment

A MOTION was made by Bob Dablow to adjourn. It was 2nd by Randy McFarland and the motion carried.

The meeting adjourned at 9:41 p.m.

Respectfully Submitted

Becky Nyland, City Clerk

Approved 9-16-08