

MINUTES
September 16, 2008
General Meeting

- 1) The Meeting was called to order by Mayor, Charles Neff, at 7:02 p.m.
 - a) Council Members present were: Charles Neff, Mayor, Bob Dablow, Shelley Poehls, Burl Ingebretsen and Randy McFarland.
 - b) Others present were: Becky Nyland, Clerk, Kim Johnson, Treasurer, Rich Hayes, Water Supervisor, Norm Nyland, Wastewater Supervisor, Zenas Bear, City Attorney, Dan Hanson, Sarah Ramsey and Sara Enderlie.

2) The Pledge of Allegiance was said.

3) Previous Minutes

- a) General Meeting, 8/19/2008

A MOTION was made by Randy McFarland to approve the 8/19/08 General Meeting Minutes. It was 2nd by Bob Dablow and the motion carried.

4) Zenas Baer was asked if it is possible to limit renting our Community Center to Sabin and Elmwood residents only. He couldn't find any laws saying we couldn't restrict the rental, but would caution us in doing that unless we can for sure stay in the guidelines of the equal protection act. We may be able to increase the deposit for residence vs non-residence. This was tabled to see what the League on Minnesota cities says.

5) Ulteig Engineering – Dan Hanson reported on how the street project was going. Due to the rain there may be an extension request coming, but everything seems to be doing really good. Houge has done a lot of extra little jobs some at little or no charge to the city, i.e.; sweeping the streets, installing culverts for residence at no charge if the resident purchases the culvert, stubbing in water and sewer to the park. Charles has been visiting the site almost every day and is highly impressed with the progress. The 2nd street utilities are completely done at this time. Dan is confident that the project is coming in under the numbers.

- a) Public Hearing

A MOTION was made by Burl Ingebretsen to approve Resolution #9-16-08-01, Resolution Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment on Water Main Improvements and Second Street Sanitary Sewer and Street Rehabilitation - 2008. It was 2nd by Bob Dablow and the motion carried.

A MOTION was made by Shelley Poehls to approve Resolution #9-16-08-02, Resolution for a Hearing on Proposed Special Assessments for City Water Main Improvements and Second Street Sanitary Sewer and Street Rehabilitation – 2008. It was 2nd by Bob Dablow and the motion carried.

There was a short recess.

6) The Treasurer's Report stands as read. Kim reported that the bond will be done no later than October 3, 2008. We need to set a special meeting to approve the bond. A meeting was tentatively set up for Wednesday, September 24, 2008, at 7:00 p.m. to approve the bond and start working on the budget.

7) Receipts & Disbursements

A MOTION was made by Bob Dablow to approve the Receipts & Disbursements. It was 2nd by Randy McFarland and the motion carried.

8) Amendments to the Agenda

- a) Entry Rugs – 17-c-viii
- b) Salon Liquor – 18-c

9) Committee Reports – Public Hearings – Citizens Address the Council

- a) Planning Commission – Aaron Skattum was not present they have a hearing on Tuesday, September 23rd. Charles described the new zoning map and ordinance that the commission is working on.

10) Roland Holm reports quarterly.

11) Fire Department Business, Commissioner Report – Bob Dablow handed out his financial statement and proposed budget to the council and their reasons for their 13% increase in the budget.

12) EMS Business, EMS Commissioner Report - Shelley Poehls reported that the squad is working on their budget. They need copies of all their bills for their record keeping. They have a new Medical Advisor. They will be working on their NIMS certifications. They would like to wait with an open house until everything is done and next spring.

13) Water Department - Rich Hayes, Supervisor reported that the test results back for copper and it passed with flying colors. He told the contractor's that they really need to give some notice before they shut off the water to the city. It's going to take some time to run the junk out of the water pipes. After all the construction is done, Rich will flush the hydrants and it should help flush the system to get better water for everybody in town. People may still need to run their water a little longer to get the sediment out of their house pipes.

14) Water/Sewer/Garbage Bills & Past Dues

- a) 11 past dues were sent out for a total of \$4,286.20
 - i) Shut off notices on September 19th
 - ii) Shut off day is September 26th
- b) Assessing Balance to 2009 Taxes
 - i) John Beck - \$726.93
 - ii) Roger Ball - \$159.13
 - iii) Peter Cullen - \$468.84 (?)

A MOTION was made by Shelley Poehls to assess taxes John Beck for \$726.93, Roger Ball for \$159.13 and Peter Cullen for \$468.84. It was 2nd by Bob Dablow and the motion carried.

- c) Hydorseeding Bill – Becky can't find any information on Bolton so it was decided to forgo the \$25 this time and just try and keep a better handle on it if it happens again.

15) Sewer Department - Norm Nyland, Supervisor reported that we pumped 1.1 million gallons of water to the lagoons. There are still leaks in the system because the gallons pumped went up when we received 3½ of rain. The lagoons are looking really good and the new road is really nice. Norm needs some contact hours pretty soon. The fountain at the pond didn't work too well with the algae. Norm doesn't know the answer, but something different needs

to be done to keep everything working the way it was supposed to. Norm would like to try a barley straw boom in the pond instead of having to spray. Norm handed out a one bid to re-wire the lift station control panel. He had another one, but he couldn't find it to turn it in. Norm will contact JetWay to come out and clean yet this fall. He is still trying to locate a company to tape the sewer lines.

A MOTION was made by Charles Neff to have CB & Sons to do the re-wire at the liftstation. It was 2nd by Shelley Poehls and the motion carried.

16) Ordinances

- a) Ordinance Regulating The Burning Of Solid Fuels In External Solid Fuel-Fired Heating Devices #09/16/08-01

A MOTION was made by Randy McFarland to approve the Ordinance Regulating The Burning Of Solid Fuels In External Solid Fuel-Fired Heating Devices #09/16/08-01 and the summary for publication. It was 2nd by Bob Dablow and the motion carried.

17) Old Business

- a) NIMS – no one new has finished
- b) Park Committee – Randy McFarland
 - i) Ball Diamonds – still no land available
 - ii) Basketball Court – the concrete is poured and the poles and hoops will be going up soon.
 - iii) Concession stand is in place. There will be some land improvements made around the area.
- c) Community Center
 - i) Broken Outlet is fixed.
 - ii) Bathroom Partitions are stored in the former Rescue Center.
 - iii) Lights are stored in the city office.
 - iv) Ceiling Tiles are stored in the former Rescue Center.
 - v) Floor Re-finishing is done and looks great.
 - vi) Bob Gregor will be repairing the screens next week.
 - vii) Scott Mead will get the old safe out of the back room.
 - viii) Entry Rugs tabled until next meeting.
- d) Ardis (David) Rosenfeldt Land Contract – Charles hasn't had a chance to get a hold of him.
- e) PERA – has all the information they need so Kim is just waiting for a total from them.
- f) Clerk's Resignation – Charles explained why the recommendation wasn't made at the last meeting. Originally the committee was going to offer Kristi Wischnak the position but Charles had since changed his mind and would like to recommend Sarah Ramsey. Bob Dablow also reconsidered his decision and would like to also recommend Sarah Ramsey. Becky went on record as stating she had been for Sarah originally.

A MOTION was made by Charles Neff to offer the Clerk/Treasure position to Sarah Ramsey. It was 2nd by Bob Dablow and the motion carried.

Sarah Ramsey was asked if she would accept the position and she did.

- g) Culvert and Driveway Repair by Park and Trinity Lutheran Church is completed. The city will collect half of the bill from the church.
 - i) Preliminary Levy for \$76,072.50 (up 5%) was submitted to the county via resolution.

A MOTION was made by Randy McFarland to approve Resolution #08/19/08-01 Approving Preliminary 2008 Tax Levy Collectible In 2009. It was 2nd by Bob Dablow and the motion carried.

- h) Full time maintenance position – Charles wants to go ahead with this and would like some feed back at the during the budget process.
- i) Table and Chair Rental “No Rent” Policy

A MOTION was made by Charles Neff to approve the City of Sabin’s Table and Chair Rental “No Removal” Policy. It was 2nd by Bob Dablow and the motion carried.

- i) Election Judge Meals – the judges were very grateful for their lunches. The total cost for all four judges was \$28.00
- j) ICNT/Midcontinental – Charles reported that Midcontinental will provide cable access per our franchise agreement. Charles is working with them.

18) New Business

- a) Budget Meeting the first meeting is September 24th at 7:00 p.m.
- b) Crowbar Temporary Liquor license
 - i) September 20, 2008

A MOTION was made by Shelley Poehls to approve a Temporary Liquor license for the Crowbar for a September 20, 2008, wedding dance. It was 2nd by Burl Ingebretsen and the motion carried.

- c) Salon Liquor – Becky informed the council about a phone call about a salon that would like to “give” her patrons wine, beer or wine coolers. Becky did some research and checked with Zenas and a Salon doesn’t meet the guidelines for a liquor license so they will not be able to do that.

19) Commissioner Reports & Appointments

- a) Weeds – Charles Neff – nothing to report.
- b) Parks – Randy McFarland – Already covered.
- c) Health – Charles Neff - nothing to report.
- d) Streets – Charles Neff – Randy McFarland talked to the county about the dust problem on 67. The county would be happy to put something down if the city pays for it.
- e) Recycling – Burl Ingebretsen – nothing to report.
- f) Civil Defense - Randy Schmidt – nothing to report.
- g) Building Official – Burl Ingebretsen – nothing to report.

20) Adjournment

A MOTION was made by Shelley Poehls to adjourn. It was 2nd by Bob Dablow and the motion carried.

The meeting adjourned at 10:05 p.m.

Respectfully Submitted

Becky Nyland, City Clerk

Approved 10/21/2008