

Minutes
March 15, 2011
General Meeting

1) The meeting was called to order by Charles Neff/Mayor at 7:03.

a) Council Members present were Charles Neff/Mayor, Burl Ingebretsen, Mark Hanson, Shelley Poehls and Bob Dablow.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Richard Schenck, Norm Nyland, and Dan Hanson.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – February 15, 2011.

A **MOTION** was made by Shelley Poehls to approve the General Meeting Minutes for February 15, 2011. It was 2nd by Bob Dablow and the motion carried.

4) City Attorney – Zenas Baer – Not Present to report.

5) City Engineer – Dan Hanson - Council informed Dan that the water at the plant is good iron levels are down, but we are still showing discoloring in homes. Norm said testing should be done in three areas in the plant before chlorine is added, testing should be done where the water comes into the plant before the contact tanks, after the contact tanks, and the clear well. Dan will check with the water department at Moore and let us know who is the person to contact for the water plant issues before the next meeting.

6) Building Permits – Roland Holms – Not Present to report.

7) Amendments to Agenda – none.

8) Citizens concerns – none.

9) Maintenance Department – Aaron Mayry – Studying for the waste-water test he took at the conference, which he thinks went well. Aaron said the conference was a wonderful experience. He has been doing some snow removal and a lot of sanding in trouble spots. Bathroom heaters have been replaced, because repainting made them look worse. A few different cleaners have been tried on the bathroom floors, but the design of the tile just makes them look dirty. The door in the EMS building needs weather stripping this summer. Some of the clubs that hold meetings in the community center have complained that it is cold during meetings and would like the heat turned up while they are here. We put a lock box on the heat, because people aren't turning it down when they leave and it's expensive to heat the building when no one is here. Bob recommended a programmable thermostat that we can set ahead of time for meetings, Aaron will pick one up and replace it.

10) Water Department – Rich Hayes – Not Present to report, but left a message that 711,000 gallons were pumped last month. We are also being charged over \$1,000.00 for training now for the new meter reader. Council is not going to pay this after paying more for the reader than originally told plus a \$750.00 software and maintenance contract. Charley talked to Rich the other day and he'd like to flush hydrants in the next week and have Aaron pump them back down after. Norm has some hydrant maintenance videos from the conference he attended that he would like the fire department and city to

watch.

11) Sewer Department – Norm Nyland – The conference went well, there is an upcoming free conference April 20th in Elbow Lake for water issues. The running time meter has been replaced, calibrating will need to be done this spring. There is a company from the cities that will come in to do them for \$300.00 for the first meter and \$50.00 per meter after that. Norm has signed up for the online DMRs. April 15 to June 30 Norm will be doing the spring discharge, we will probably have to do a dual discharge again this year. Norm has talked with Chad Spieker about putting up the new signs at the lagoons this spring. Key close on the manhole survey to see where we are at. We should get on clearing culverts now, Aaron will call Fitzgeralds about getting them done.

12) Mayors Minute – State budget proposal LGA wouldn't be cut for us, but there would be a 2% levy increase limit on property taxes. Legislators are also looking at repealing cities ability to regulate private wells in city limits. A letter will be sent to Dave Rosenfeldt about fixing the front of his building.

13) Treasurers Report – Concern on snow removal after today we will be about \$200.00 over budget. We will look the budget over in May or June to make adjustments. The audit seems to be going well, there are a few concerns like the city doing the Fire Department payroll that Heather will bring up when she is here in April or May.

14) Receipts & Disbursements – were looked over.

A MOTION was made by Bob Dablow to approve the Receipts & Disbursements. It was 2nd by Burl Ingebretsen and the motion carried.

15) Water/Sewer/Garbage Bills & Past Dues – Some progress has been made, Charley will meet with Rich on shut offs.

16) Old Business – none.

17) New Business

a) MnWARN – MnWARN information was presented and explained by Norm. MnWARN is an agreement between governmental units to help with utilities personnel, equipment, and supplies in case of an emergency. Membership is free and we are able to get help if we need it in an emergency. A sample resolution was looked at, we will write up a resolution to become members.

A MOTION was made by Bob Dablow to pass a resolution to become members of MnWARN. It was 2nd by Mark Hanson and the motion carried.

b) Special Meeting for Property Clean-up – There have been a few complaints over the years about some properties that need improvements. Council isn't concerned with looks, but are concerned with health and safety issues in some areas. Council agreed they'd like to sit down with Zenas and Roland to look at options. We will try to get a meeting set up in the next few weeks.

c) Gaming Ordinance – A copy of the new gaming ordinance that has been updated to conform with the state has been passed out and looked over. We need to pass at two meetings then publish before it becomes our new ordinance.

A MOTION was made by Bob Dablow to pass a resolution to establish a new gaming ordinance. It was 2nd by Shelley Poehls and the motion carried.

d) Lioness Use of City Hall – The President of the Lioness e-mailed a request to use the City Office to keep money in during their Ladies Night Out on April 1. Council felt that the City Office is not a public area and should not be used for renters of the community center. Shelley stated that the

office has been used by them in past years with no problems. Council decided to let them use the City Office on April 1, but a policy will be drawn up that only city personnel will be allowed to use the city office for city business in the future.

A MOTION was made by Mark Hanson to let the Lioness use the city office on April 1 during their Ladies Night Out and draw up a policy that it will not be used in the future. It was 2nd by Burl Ingebretsen and the motion carried.

18) Commissioner Reports

a) Health & Weeds - Charles Neff – Nothing to report.

b) Emergency Management Director - Randy Schmidt – Not Present to report.

c) Planning & Zoning - Aaron Skattum – Not Present to report.

d) Fire District - Bob Dablow – Brought in copies of the recent minutes, treasures report, and February invoices. The company who made the breathing apparatus currently used by the Fire Department is involved in a class-action lawsuit. The Fire Department will be looking into this more and checking to see if the serial numbers of the apparatus used by them is part of the lawsuit. If replacements are needed 25 would need to be replaced and the cost would be around \$100,000.00.

e) Rescue Squad – Shelley Poehls – Shelley brought in a copy of recent minutes and a summary of income and expenses. The Rescue Squad would like a wireless modem and printer which they have approved in their minutes from the last meeting. The council isn't sure why they need a wireless modem, as they should be hooked up there already. Richard and Peggy will stay on as President and Treasurer. Members would like a Base station set up in the Rescue building. Carol Danielson has resigned after 23 years, Shelley thinks a plaque should be given to her.

f) Parks - Burl Ingebretsen – Nothing to report.

g) Recycling - Mark Hanson – Nothing to report.

h) Streets – Mark Hanson – Nothing to report.

19) Adjournment

A MOTION was made by Shelley Poehls to adjourn. It was 2nd by Bob Dablow and the motion carried.

The meeting adjourned at 9:48 p.m.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 4-19-11
