

**Minutes**  
July 19, 2011  
General Meeting

**1) The meeting was called to order** by Charles Neff/Mayor at 7:01 pm.

a) Council Members present were Charles Neff/Mayor, Burl Ingebretsen, Bob Dablow and Shelley Poehls. Mark Hanson was unable to attend.

b) Others Present were Wendy Otte/Clerk, Rich Hayes, Aaron Mayry, Norm Nyland, Adam Jenstead, Dan Hanson, Richard Schenck and Aric Saign.

**2) The Pledge of Allegiance** was said.

**3) Previous Minutes**

a) General Meeting – June 21, 2011

**A MOTION** was made by Shelley Poehls to approve the General Meeting Minutes for June 21, 2011. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

**4) City Attorney** – Zenas Baer – Not Present to report.

**5) City Engineer** – Dan Hanson – Dan asked if the council would like to have a preliminary report written up for the street project that we are planning on for next year now or if we'd like to wait a few more months. The cost of the report will be around \$1,500.00. Shelley brought up that some other streets should be looked at before we do the report to see if work will need to be done in those areas as well. Dan will come out again to look over roads before the preliminary report is written up. Also making up a truck map for the city streets was discussed, so that we can mark the truck routes to save wear on our roads.

**6) Building Permits** – Roland Holm – Not Present to report.

**7) Amendments to Agenda** – Portable Toilets for Harvest Days and Nuisance Complaint were added to Old Business. Power Line in Park was added to New Business.

**8) Citizens concerns** – Bob Dablow had sewer backup in his basement in March. Bob had Moorhead Plumbing & Heating come out to clear his line, but the blockage was not found in his line. The blockage was found to be in the City's line and cleared by Jet Way. Bob is requesting that the City pay his bill to Moorhead Plumbing & Heating for \$126.00 due to it being the City's issue.

**A MOTION** was made by Shelley Poehls to pay the bill to Moorhead Plumbing & Heating for \$126.00. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried with Bob Dablow abstaining from the vote due to conflict of interest.

**9) Maintenance Department** – Aaron Mayry – The shelter in the park has been painted, some sand has been filled in the lift station driveway, the pond has been sprayed for algae, some stop signs have been replaced, weeds have been sprayed and some trees in the park have been trimmed. Aaron also push mowed some spots that Bob was unable to mow, put in new lights in the office, did 1 water shut off & reconnect and worked on the fair booth. Adam Jenstead asked if a larger fountain could be put in the pond to help with the algae film that collects on the top of the pond. Aaron has checked into a new pump for the pond, but the cost is about \$1,500.00. There is a problem with the chemicals getting flushed out of the pond when it rains.

**10) Water Department** – Rich Hayes – 1,053,000 were pumped last month. Rich has been working with Moore Engineering on the water problems, there is low movement in the new development. The water tower will be cleaned out on Friday. Shelley asked what the reason for our issue is, Rich again informed the council it is due to hard water. Rich is working with Moore Engineering and they have discussed slowing down the contact times, so the chemicals have more time to treat the water before it leaves the treatment plant. Shelley has had a resident complain to her about spending a lot of money on filters in their home. Rich told her manganese is what gets picked up in the filters and our plant is not designed for manganese, but it will treat some. Rich said once we get the brown water cleared up we will treat the manganese. Adam said that many residents have been complaining about staining, bad water and damage to water heaters. Adam also said that people don't come to the council with water problems, because they don't feel that it does any good. Adam believes we need to get Rich the tools to fix the problem or get the tools in other hands, he feels the water has improved, but it's not the quality that we should have. Council response was that we take every complaint we get seriously if we are not getting any feedback from residents it is hard to respond to issues unless they are brought to council attention. Right now we are focusing on the plant first, we have a distribution problem that won't go away overnight, but it is improving. Shelley added that our citizens have been more than patient, but we need to be doing our jobs.

**11) Sewer Department** – Norm Nyland – 2 million gallons were pumped to the lagoons last month, which means that we either have people directly in the line or a major leak. The lagoons are filling up 6 inches a week. The 3<sup>rd</sup> meter kicked on, so we have too much going out there. Norm feels we have a significant leak in the system. The best way to find leaks is to coordinate cleaning & video taping the lines, but it isn't cheap.

**a) Sump Pump Update** – We have spent too much time talking about this issue without results. It has been illegal since 1994 to pour fresh water directly into the sewer system without a permit. Council feels the cheapest route to inform citizens of a mandatory removal of sump pumps from the sewer system would be to send out written notice to each home informing them of the situation. According to our ordinance it's a misdemeanor, violators can be fined up to \$300.00.

**12) Treasurers Report** – The first half of property taxes was short \$4,000.00. The first half LGA should be in on July 27<sup>th</sup>.

**13) Receipts, Disbursements & Claims** – were looked over. AnyConnect has finally made the lease payment.

**A MOTION** was made by Burl Ingebretsen to approve the Receipts, Disbursements & Claims. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

**14) Water/Sewer/Garbage Bills & Past Dues** – There are three that need to be shut off this month.

#### **15) Old Business**

**a) Portable Toilets for Harvest Days** – Aric has asked again if the City can pay for the portable toilets, but has now cut the amount to 12 total at a cost of around \$900.00 if we go with Moen for the rental. Burl believes we can take the money from parks to pay for them.

**A MOTION** was made by Bob Dablow to take \$900.00 from the park budget to pay for the portable toilets. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

Aric also said if it is more than \$900.00 he will pay for the overage.

**b) Nuisance Complaint** – We discussed a complaint at the last meeting and it has been looked over again. The council doesn't feel that the complaint violates our ordinance, so they have suggested sending a letter informing the homeowner that there has been a complaint and we would appreciate

efforts to clean up the property.

## 16) New Business

**a) Sale of ATV** - The fire district is interested in buying the ATV. Charley suggests donating the ATV to the fire district with the agreement that when on the few occasions Aaron needs to use it, it would be available to him. Norm said they will get Aaron the code for the Fire Hall to use it. It was suggested by Norm that we sell it to them for \$1.00 to make title transfer easier.

**A MOTION** was made by Burl Ingebretsen to transfer the ATV to the Fire District for \$1.00 with the agreement that the City can use it as needed. It was 2<sup>nd</sup> by Charles Neff and the motion carried.

**b) Lock on Concession Stand** – Adam Jenstead had previously talked to Charley about keys for the coaches, they would like 6 keys total. Wendy checked with Tom Hall and the key is unique to the stand only. The coaches would also like to install a closet in the stand for storing gear that can be locked separately. We can order more keys from Tom for the stand and a lock that works with the key for the closet. Council will order keys for the coaches, but wants them to be checked out from the city at the start of the season and returned at the end each season due to occasional changes in coaches and less chance of lost keys.

**A MOTION** was made by Bob Dablow for Wendy to order keys, so we have a total of 7 and a lock that can be used with the keys for the equipment storage closet. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried.

At this time Adam Jenstead asked if he could bring up a few Lions issues. The picnic is planned for August 18<sup>th</sup> in the park. There was an issue of tables being taken from the community center. The policy is that no tables can be removed from the community center partially due to the Lioness insisting they aren't removed. The Lions used the tables that are marked property of Sabin Lions believing that they have purchased some separately from the ones that they had donated to the community center. Charley stated if the Lions separately own some of the tables they are free to use those tables any way they choose.

**c) Power Line in Park** – We had a pole break and a power line down in the park. The power to the line is off and Aaron has tied the line up and removed the broken pole. We will have the line cut off and will not replace the pole.

## 17) Commissioner Reports

**a) Health & Weeds** - Charles Neff – We have sprayed a few times.

**b) Emergency Management Director** - Randy Schmidt – Not Present to report.

**c) Planning & Zoning** - Aaron Skattum – Not Present to report.

**d) Fire District** - Bob Dablow – Recent minutes and financial reports were looked over.

**e) Rescue Squad** – Shelley Poehls – There was no meeting this month. Previous minutes were looked over.

**f) Parks** - Burl Ingebretsen – Burl talked to Chad Spieker about the sign again and it should be done this week.

**g) Recycling** - Mark Hanson – Not Present to report.

**h) Streets** – Mark Hanson – Not Present to report.

**18) Mayor's Resignation** – Charley has put in his resignation effective immediately. Council opposes Charley resigning, they feel he is a tremendous asset to the city. Council feels Charley has been doing a lot on his own, they feel that maybe they could have done more to help him out and would like to offer that. Charley has been busier at work and feels that he hasn't been spending as much time here as he feels he should be. Council feels Charley has done a great job and feels it would be a loss to the city if

he steps down. After some discussion Charley agreed to stay on as Mayor.

**19) Adjournment**

**A MOTION** was made by Burl Ingebretsen to adjourn. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

The meeting adjourned at 9:29 pm.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 8-16-11\_\_\_\_\_