

Minutes
January 17, 2012
General Meeting

1) The meeting was called to order by Charles Neff/Mayor at 7:01PM.

a) Council Members present were Charles Neff/Mayor, Burl Ingebretsen, Mark Hanson, and Bob Dablow. Shelley Poehls was unable to attend.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland, Richard Schenck, Adam Jenstead, Randy Schmidt, Tom Berglind and Dan Hanson..

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – December 20, 2011

A **MOTION** was made by Burl Ingebretsen to approve the General Meeting Minutes for December 20, 2011. It was 2nd by Bob Dablow and the motion carried.

4) City Attorney – Zenas Baer – Not Present to report.

5) City Engineer – Dan Hanson – Talked about the street project and what more we need to do before we begin the project. We will make a decision at the next meeting on when to begin the project.

6) Amendments to Agenda – none.

7) Citizens concerns – none.

16) b) Lions Requests - Moved Up.

i) Liquor License – The Lions would like temporary liquor licenses for the Lions Stag on April 14th and the Fire District event on March 31st. We checked into it and they would qualify for a permit, the city would need to approve the request then they need to send in a form to the state for approval. We are able to issue 10 of these temporary permits per year per organization.

A **MOTION** was made by Mark Hanson to approve the Temporary Liquor License for the Lions on March 31st. It was 2nd by Burl Ingebretsen and the motion carried.

A **MOTION** was made by Bob Dablow to approve the Temporary Liquor License for the Lions on April 14th. It was 2nd by Mark Hanson and the motion carried.

ii) Gambling License – The Lions also had questions about selling raffle tickets at the events. Our Ordinance states they need state approval for over \$750.00, Randy has called to check with the state and was told for less than \$1,500.00 they do not need to go through the state. The state overrules the city and we may need to amend our Ordinance due to the difference. They would still need a city gaming permit for selling the raffle tickets. The Fire Relief Association requested a permit for March 31st for the Fire District event and the Lions requested a permit for the Lions stag on April 14th.

A **MOTION** was made by Burl Ingebretsen to approve a gaming permit for the Fire Relief Association on March 31st. It was 2nd by Mark Hanson and the motion carried.

A **MOTION** was made by Bob Dablow to approve a gaming permit for the Lions on April 14th. It was 2nd by Burl Ingebretsen and the motion carried.

8) Maintenance Department – Aaron Mayry – Aaron reported on what he's been working on including sanding, checking street lights and cleaning the community center.

9) Water Department – Norm Nyland – Norm has been working with Moore Engineering on a new Polymer Chemical to add to the water in the plant. We need to add another injector point for the new polymer. Sweeney came out last week and everything on the programming side is good. We do have a problem with the backwash triggering the plant to shut down, we haven't pinpointed the problem yet, so Sweeney will be sending out a proposal for a new flow meter to see if that fixes the problem. The permanganate is working really well, the water is a bit cloudy, but it is better than brown. We do have some residents with brown water problems out in the system that we are working with, but we cannot flush until it warms up. 964,000 gallons were pumped out of the plant last month. Norm and Charley have talked about Aaron working towards getting his Class C license for water so we would have two licensed operators in town. Aaron will be eligible to test for the license in August; all council members present thought it would be a good idea for him to work towards getting the license.

10) Sewer Department – Norm Nyland – 914,000 gallons were pumped to the lagoons last month. Not a lot going on with the sewer side right now, the lift station is working good. The lagoons have plenty of room right now thanks to the weather we have been having. The next discharge will be in the spring.

a) Sump Pump Update – Charley has checked with other Mayors on how to enforce the sump pump permits, but has found no good answers from them either. The only time we have a problem is during wet seasons. We may be able to band the valves and impose a large fine for tampering. We would need to send out two people to inspect each home which is also time consuming and costly. Charley, Bob and Norm will come up with a plan for the sump pumps by the next meeting.

11) Mayors Minute – none.

12) Treasurers Report – Charley printed out the financials for the end of last year for the council to look over. The financials for the beginning of 2012 were also looked over.

13) Receipts, Disbursements & Claims – we got the 2nd half of LGA.

A MOTION was made by Bob Dablow to approve the Receipts, Disbursements & Claims. It was 2nd by Burl Ingebretsen and the motion carried.

14) Water/Sewer/Garbage Bills & Past Dues – Any that haven't made payments since October will be shut off on the 26th.

15) Old Business – none.

16) New Business

a) Drug Paraphernalia Ordinance – Clay County has passed a new Drug Paraphernalia Ordinance and Burl thought it would be a good idea for us to pass one as well in case those now closed in Moorhead try to expand into Sabin. The Clay County Ordinance was looked over and we will have Zenas look at it to see if it will also fit our needs. We will look at it again at the next meeting.

b) Lions Requests were discussed earlier.

c) Harvest Days Requests – Harvest Days is requesting closing some streets, using the community center and park again for this year's event on August 17th & 18th. They would also like help paying for the portable toilets and to request these items automatically every year on the 3rd weekend in August. The request for automatically using these items is not approved as they cannot shift the burden onto Wendy to book the events for them. We will look at helping with the portable toilets closer to the event.

A MOTION was made by Mark Hanson to approve items 1 to 6 for road closures, community center and park use. It was 2nd by Burl Ingebretsen and the motion carried.

d) City Designations

- i) Engineer – Moore Engineering
- ii) CPA – Carlson Highland
- iii) Depositories for City Funds – Bank of the West & UBS
- iv) Newspaper – Barnesville Record Review
- v) Attorney – Zenas Baer & Associates
- vi) Acting Mayor – Bob Dablow

e) Commissioner Appointments

- i) Weeds – Charles Neff
- ii) Parks – Burl Ingebretsen
- iii) Health – Charles Neff
- iv) Streets – Mark Hanson
- v) Recycling – Mark Hanson
- vi) Emergency Management Director – Randy Schmidt
- vii) Fire District - Bob Dablow & Shelley Poehls - Alt. Burl Ingebretsen
 - viii) Rescue Squad – Shelley Poehls
 - ix) Water – Charles Neff
 - x) Waste Water – Bob Dablow

A MOTION was made by Bob Dablow to approve the City Designations & Commissioner Appointments. It was 2nd by Burl Ingebretsen and the motion carried.

17) Commissioner Reports

a) Health & Weeds - Charles Neff – Nothing to report.

b) Emergency Management Director - Randy Schmidt – We need to update our siren by 2013, it may cost around \$400.00.

c) Fire District - Bob Dablow – Minutes and financials were looked over.

d) Rescue Squad- Shelley Poehls – Not present – Richard brought in a copy of the minutes to look over. There is a blood drive on January 28th and Trauma Tactics on the 29th.

e) Parks – Burl Ingebretsen – Sabin Youth Softball has purchased two loads of agralime, but we could use another load. Adam said that the youth softball will be having a meeting to discuss if more agralime is needed, the city will look into helping with the agralime if needed. The Lions will also be planting some trees and would like to know if the city would like some planted. We could use some by the pond and maybe elsewhere the Lions will talk to us about them closer to the planting time.

f) Recycling - Mark Hanson – Nothing to report.

g) Streets – Mark Hanson – Nothing new to report.

18) Adjournment

A MOTION was made by Bob Dablow to adjourn. It was 2nd by Burl Ingebretsen and the motion carried.

The meeting adjourned at 9:00 p.m.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 2-21-12