

Minutes
December 18, 2012
General Meeting

1) The meeting was called to order by Charles Neff/Mayor at 7:01 p.m.

a) Council Members present were Charles Neff/Mayor, Burl Ingebretsen, Mark Hanson, Shelley Poehls and Bob Dablow.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland, Adam Jenstead, Richard Schenck and Dan Hanson.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – November 20, 2012.

A **MOTION** was made by Bob Dablow to approve the General Meeting Minutes for November 20, 2012. It was 2nd by Burl Ingebretsen and the motion carried.

b) Special Meeting December 4, 2012

A **MOTION** was made by Bob Dablow to approve the Special Meeting Minutes for December 4, 2012. It was 2nd by Shelley Poehls and the motion carried.

4) City Attorney – Zenas Baer – Not Present to report.

5) City Engineer – Dan Hanson

a) **Road Projects** – The council is looking into doing the road project around the park that we were unable to do this year for next year. Dan Hanson was asked to do a preliminary report for the project and bring it to the next council meeting for discussion.

A **MOTION** was made by Shelley Poehls to approve a resolution authorizing Dan Hanson to produce a preliminary report for the project. It was 2nd by Mark Hanson and the motion carried.

6) Amendments to Agenda – none.

7) Citizens Concerns – none.

The general meeting was recessed at 7:30 p.m. To hold the Truth in Taxation meeting.

The general meeting was called back to order at 7:33 p.m.

8) Maintenance Department – Aaron Mayry – Aaron has been working on general duties and winterizing duties. The furnace in the community center is not working properly and Aaron has been working on it daily. The council is hopeful it will make it through the winter.

9) Water Department – Norm Nyland – .806 million gallons were pumped last month. Norm & Charley met with Dan and Steve at Moore Engineering to discuss cleaning of the distribution system. Dan & Steve suggest adding a chemical to the system to help flush out the distribution system. The chemical will be added at a low dose at first and at a higher dose in the spring. The set up costs in the plant will be about \$1,100.00 plus the cost of chemicals.

10) Sewer Department – Norm Nyland – .785 million gallons were pumped to the lagoons last month. Fitzgeralds has done the rip rap. Norm will try to put together a graph for the council showing what our usage is comparing wet and dry seasons.

11) Treasurers Report – Financials were looked over.

12) Receipts, Disbursements & Claims

A **MOTION** was made by Bob Dablow to approve the Claims. It was 2nd by Shelley Poehls and the motion carried.

13) Water/Sewer/Garbage Bills & Past Dues – The new policy starting next month states that anyone with a past due balance of 90 days or more will be shut off along with those who haven't made recent payments. There are 4 to be shut off this month if payments are not made. Council asked Wendy to send letters to 3 accounts informing them to make suitable arrangements or they will also be shut off.

14) Old Business

15) New Business

a) Citizen of the Season – The nominees were discussed.

A **MOTION** was made by Shelley Poehls to award Kathy Dablow citizen of the season. It was 2nd by Burl Ingebretsen and the motion carried. Bob Dablow abstained.

b) Utility Ordinance Amendments – Changes are needed to set the amount for late fees that the council approved last month.

A **MOTION** was made by Shelley Poehls to amend the ordinance for the late fee amount. It was 2nd by Bob Dablow and the motion carried.

The wording for maintenance and repair of the water line also needs better clarification.

A **MOTION** was made by Shelley Poehls to amend the ordinance to state that the homeowner is responsible for the line from the curb stop to the home. It was 2nd by Mark Hanson and the motion carried. Charles Neff and Bob Dablow opposed the motion.

c) Improvement Committee – Charley would like to see a committee set up to look into what improvements need to be made in town.

A **MOTION** was made by Bob Dablow to establish an improvement committee. It was 2nd by Mark Hanson and the motion carried.

Charley asked if Burl Ingebretsen if he would be chairman of the improvement committee, Burl accepted.

16) Commissioner Reports

a) Health & Weeds - Charles Neff – Nothing to report.

b) Emergency Management Director - Randy Schmidt – Not present to report.

c) Fire District - Bob Dablow – Minutes and financials were looked over. Norm has stepped down as assistant fire chief, thanks to Norm for all he has done. The fire district would like to have some fire truck warning signs posted near the fire hall. Aaron will look into them.

d) Rescue Squad- Shelley Poehls – Minutes were looked over.

e) Parks – Burl Ingebretsen – Nothing to report.

f) Recycling - Mark Hanson – Nothing to report.

g) Streets – Mark Hanson – Mark and Aaron have been looking over the street signs and 5 need to be replaced at this time. Aaron will also look into lighting at bus stops.

As this is Burls last meeting as a council member he wanted everyone to know it has been his pleasure serving on the council. The council appreciates Burls service as well, he has been a valuable member of the council.

18) Adjournment

A **MOTION** was made by Burl Ingebretsen to adjourn. It was 2nd by Bob Dablow and the motion carried.

The meeting adjourned at 9:12 p.m.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 1-15-13