

**Minutes**  
April 17, 2012  
General Meeting

**1) The meeting was called to order** by Charles Neff/Mayor at 7:00PM.

a) Council Members present were Charles Neff/Mayor, Burl Ingebretsen, Shelley Poehls, and Bob Dablow. Mark Hanson was unable to attend.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland, Richard Schenck, Adam Jenstead, Rich Hayes, Julie Hayes and Dan Hanson.

**2) The Pledge of Allegiance** was said.

**3) Previous Minutes**

a) General Meeting – March 20, 2012.

**A MOTION** was made by Burl Ingebretsen to approve the General Meeting Minutes for March 20, 2012. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

b) Public Hearing – April 16, 2012.

**A MOTION** was made by Bob Dablow to approve the Public Hearing Minutes for April 16, 2012. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried.

**4) Presentation of the Citizen of the Season Resolution** – Rich Hayes was presented with a resolution for being the first Citizen of the Season.

**5) City Attorney** – Zenas Baer – Not present to report.

**6) City Engineer** – Dan Hanson

a) **Road Projects** – We had a good public hearing meeting last night. Norm will contact JetWay and have the lines looked at on Main Street to see what is going on with the lines in that area. The information we get when the lines are looked at will determine if anything needs to be done on Main Street or if we can wait on that project. Dan will hold off on the design until the Main Street section is looked over again.

**A MOTION** was made by Bob Dablow to adopt a resolution accepting the preliminary engineering report for the 3<sup>rd</sup> Street and Main Street projects. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

**A MOTION** was made by Burl Ingebretsen to adopt a resolution approving plans & specs for the Main Street project contingent on findings. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried with Bob Dablow abstaining from voting.

**A MOTION** was made by Bob Dablow to adopt a resolution approving plans & specs for the 3<sup>rd</sup> Street project. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried with Shelley Poehls abstaining from voting.

**7) Amendments to Agenda** – none.

**8) Citizens concerns** – none.

**9) Maintenance Department** – Aaron Mayry – Aaron reported on what he's been working on. Aaron will get the door on the concession stand fixed.

**10) Water Department** – Norm Nyland – 864,000 gallons were pumped last month. The flushing is going really well. Magire Iron contacted Norm and has us scheduled for cleaning the tower and clear

well next week but Dan Portlock would like us to hold off until later in the year so we don't mess up the work being done with the water now. Norm will contact Magire Iron to see if we can reschedule the cleaning for June or July. Hydrant #25 needs to be raised and Norm would also like to put a flushing hydrant in at the end of 3<sup>rd</sup> Street by County Road 67. The generators have all been serviced by Interstate Power Systems. The CCR report is in and will be mailed out to all water residents. Chad Thompson was out on Monday and he and Norm checked a meter that has been registering high readings. We were able to download and check hourly readings at the home and give the information to the homeowner.

**11) Sewer Department** – Norm Nyland – 823,000 gallons were pumped to the lagoons last month. Norm is working on testing for the spring discharge. Norm has talked to Key Contracting about getting more manholes done this year. Someone tore up the lagoons again and left some big ruts out there.

**a) Sump Pump Update** – none.

**12) Mayors Minute** – none.

**13) Treasurers Report** –

**a) Review Snow Removal Budget** – Look at it next month.

**14) Receipts, Disbursements & Claims**

**A MOTION** was made by Burl Ingebretsen to approve the Receipts, Disbursements & Claims. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

**15) Water/Sewer/Garbage Bills & Past Dues** – There are two to be shut off this month if a payments are not made by the 25<sup>th</sup>.

**16) Old Business**

**17) New Business**

**a) Consider Waiving Fees** – We have a request by a homeowner asking to waive fees for W/S/G. The home has been unoccupied since September and they have been making all payments on time. The council is aware of the hardships the owners are facing and Charley recommends removing the fees in this particular situation.

**A MOTION** was made by Charles Neff to waive the fees for this home. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

**b) Lions Liquor License for Harvest Days** – The Lions are requesting liquor licenses during Harvest Days on Friday August 17 and Saturday August 18. They also request using the recycling building to set up a bar to serve from.

**A MOTION** was made by Shelley Poehls to let the Lions use the recycle building during Harvest Days. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

**A MOTION** was made by Shelley Poehls to approve the temporary Liquor Licenses for the Lions during Harvest Days. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried.

**c) Dust Control** – Burl brought in a letter from a resident requesting help in paying for dust control on County Road 67. The cost will be around \$600.00 and they are requesting the city pay \$100.00 of the cost.

**A MOTION** was made by Bob Dablow to allocate \$100.00 to help with the dust control on County Road 67 within city limits. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried.

**18) Commissioner Reports**

a) **Health & Weeds** - Charles Neff – Nothing to report.

b) **Emergency Management Director** - Randy Schmidt – Not present to report.

c) **Fire District** - Bob Dablow – Minutes and financials were looked over. The fundraiser went very well, thanks to the everyone for all they did. 86,500 gallons of water were used for the Pactive fire and we will be reimbursed from Moorhead for it.

d) **Rescue Squad**- Shelley Poehls – Minutes were looked over. The new radios will be here in May or June they are waiting on programing.

e) **Parks** – Burl Ingebretsen – There are some stumps that we need to grind down and there are seven dead trees that need to be taken down this year. Monty Marin Jr. will cut the trees down and haul out the larger sections, we will be responsible for the smaller branches. We will look into replacing the dead trees that are removed. We will have the stumps ground down later this week. Burl will check into the cost of replacing the soccer nets. The swing set on the east end needs painting and there is a spring horse in the park that needs welding.

f) **Recycling** - Mark Hanson – Not present to report.

g) **Streets** – Mark Hanson – Not present to report.

### 19) **Adjournment**

**A MOTION** was made by Shelley Poehls to adjourn. It was 2<sup>nd</sup> by Burl Ingebretsen and the motion carried.

The meeting adjourned at 9:02PM.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved 5-15-12

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