

Minutes
July 17, 2012
General Meeting

1) The meeting was called to order by Charles Neff/Mayor at 7:01PM.

a) Council Members present were Charles Neff/Mayor, Burl Ingebretsen, Shelley Poehls, Mark Hanson and Bob Dablow.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland, Paul Leier, Ben Molstre and Dan Hanson.

2) The Pledge of Allegiance was said.

3) Previous Minutes

a) General Meeting – June 19, 2012.

A **MOTION** was made by Shelley Poehls to approve the General Meeting Minutes for June 19, 2012. It was 2nd by Bob Dablow and the motion carried.

15) Old Business – moved up

a) **Changing Banks** – Charley and Wendy had previously met with Paul Leier and Ben Molstre from Northwestern Bank and asked them to come in to meet with the council to answer any questions they may have on whether or not we should switch from Bank of the West to Northwestern. Paul and Ben informed the council that our monthly fees with them would be significantly lower. We would also be able switch from credit to debit cards which saves \$35.00 per card per year. The only negative is that they do not offer remote deposit at this time, so Wendy will need to drive to the bank to make deposits. The overall yearly saving should be around \$1,000.00. We have also been working with Northwestern Bank on our street project bond. If we decide to go with Northwestern Bank they will work with us on getting our account switched over.

A **MOTION** was made by Bob Dablow to adopt a resolution to change banks from Bank of the West to Northwestern Bank. It was 2nd by Burl Ingebretsen and the motion carried.

Northwestern Bank also requested a motion in the minutes naming the signers on the account which by ordinance is the mayor and city clerk. We also need an alternate who is to sign checks made out to Charley or Wendy.

A **MOTION** was made by Mark Hanson naming Mayor Charles Neff, City Clerk Wendy Otte and Bob Dablow who would sign checks made out to Charley or Wendy, as signers on the account. It was 2nd by Burl Ingebretsen and the motion carried.

4) City Attorney – Zenas Baer – Not Present to report.

5) City Engineer – Dan Hanson

a) **Road Project** – Contracts were sent out to H&S Contracting for the road project. They are securing their performance bond. We are waiting on John Shockley to finish the paperwork for Northwestern Bank to secure our bond. Dan will set up a preconstruction meeting with H&S Construction at Moore Engineering for July 31st at 11:00AM.

6) Amendments to Agenda – none.

7) Citizens Concerns – none.

8) Maintenance Department – Aaron Mayry – Aaron has been looking into some treatments online

for the ponds, the treatment he is looking into trying costs \$180.00. The heat and low rainfall is the problem we are having with the algae growing in the pond. Dan told the council many cities are having the same problem right now and there isn't much that can be done if we aren't getting the rainfall. Aaron will look into it more to see if he can find a better solution. Aaron has also done some spaying for mosquitoes and general maintenance duties.

9) Water Department – Norm Nyland – 1,248,000 gallons were pumped last month. We are still in the process of moving to the new software. The flow meters are working well, but we have had several low backwash alarms since the change over and there is a problem with the booster pump. Jason from Sweeneys is supposed to be getting back to Norm on these issues. The dialer is also going to be set up in the plant to contact us if there is an alarm. We are still seeing some brown water out in the system, but will be flushing again in the fall. Steve Peterson from the state was out to do a survey and sent report back with some recommendations.

10) Sewer Department – Norm Nyland – 1,083,000 gallons were pumped to the lagoons last month. Bill Hues will be out mid to end of August for the annual contract work and will also do the storm water ponds at that time. Key Contracting will be out in the end of September for the manholes. JetWay will be doing the annual cleaning in August or September. Daves Spray Service was out to spray the ponds.

11) Mayors Minute – Charley read a statement “Your Representative owes you, not his industry only, but judgment; and he betrays, instead of serving you, if he sacrifices it to your opinion.” made by Edmund Burke when he was running for Parliament, to the council.

12) Treasurers Report – Financials were looked over. Aaron was asked by Aric Saign to check with the council about paying for the portable toilets again this year for Harvest Days. Council discussed whether or not we had an area we could cut to pay for the portable toilets.

A MOTION was made by Bob Dablow to transfer \$1,000.00 from snow removal to parks. It was 2nd by Shelley Poehls and the motion carried.

A MOTION was made by Bob Dablow to allocate up to \$1,000.00 from the park budget for portable toilets for Harvest Days. It was 2nd by Shelley Poehls and the motion carried.

13) Receipts, Disbursements & Claims – Half of the property taxes came in, but we haven't gotten any LGA yet. The Crowbar did not pay for or pick up their Sunday liquor license, so they are not open Sundays.

A MOTION was made by Mark Hanson to approve the Receipts, Disbursements & Claims. It was 2nd by Burl Ingebretsen and the motion carried.

14) Water/Sewer/Garbage Bills & Past Dues – None to be shut off this month due to arrangements being made.

15) Old Business – discussed earlier.

16) New Business

a) Sabin Mass Sheltering Plan – Brian Green emailed Bob forms to fill out for the Fire Department and the Community Center. They forms are for shelter in case of a disaster, he will fill them out and get them back to Brian. Aaron was asked to test the generator for the Community Center as it hasn't been tested for quite a few years.

17) Commissioner Reports

a) **Health & Weeds** - Charles Neff – none.

b) **Emergency Management Director** - Randy Schmidt – Not present to report.

c) **Fire District** - Bob Dablow – No meeting this month. Norm informed the council that Randy had a resident contact him about his insurance going up due to the Fire Districts ISO rating dropping. Randy found out it was due to the name change at the Fire Department not being updated correctly on ISOs end and will have ISO out to do a survey, so they can get the rating straightened out.

d) **Rescue Squad**- Shelley Poehls – No meeting this month. Shelley informed the council that Richard heard from Brian Green on needing to get the radios programmed. Bob Rezac will check with Mid States on getting them programmed and the cost involved to see if it is in the budget. We will discuss the cost at the next meeting.

e) **Parks** – Burl Ingebretsen – The trees thought to be dead are coming back at the roots we just need to tie the new growth up to the original tree.

f) **Recycling** - Mark Hanson – Stacey quit the recycling center due to a conflict with her new job. We have had a help wanted notice posted and have one applicant. Richard Grieger is the applicant and has been shown by Stacey how to run the center.

A MOTION was made by Charles Neff to offer the position to Richard Grieger at the starting wage of \$11.34 per hour. It was 2nd by Bob Dablow and the motion carried.

g) **Streets** – Mark Hanson – We should look at crack sealing in the next few years.

18) Adjournment

A MOTION was made by Shelley Poehls to adjourn. It was 2nd by Burl Ingebretsen and the motion carried.

The meeting adjourned at 9:03PM.

Respectfully Submitted

Wendy Otte, City Clerk

Approved 8-21-12
