

**Minutes**  
January 15, 2013  
General Meeting

**1) The meeting was called to order** by Charles Neff/Mayor at 7:00PM.

a) Council Members present were Charles Neff/Mayor, Adam Jenstead, Shelley Poehls, and Bob Dablow. Mark Hanson was unable to attend.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland, Richard Schenck, Kathy Dablow, Nick Dablow and Dan Hanson.

**2) The Pledge of Allegiance** was said.

**16) c) Moved up. Citizen of the Season Award** – Kathy Dablow was presented with the award.

**3) Previous Minutes**

a) General Meeting – December 18, 2012

**A MOTION** was made by Shelley Poehls to approve the General Meeting Minutes for December 18, 2012. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

b) Special Meeting -m December 18, 2012

**A MOTION** was made by Bob Dablow to approve the Special Meeting Minutes for December 18, 2012. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

**4) City Attorney** – Zenas Baer – Not Present to report.

**5) City Engineer** – Dan Hanson

a) Road Projects – Dan presented the preliminary engineer's report to the council.

**A MOTION** was made by Bob Dablow to adopt a resolution approving the preliminary engineer's report. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

**A MOTION** was made by Bob Dablow to hold a Public Hearing on Tuesday, February 12, 2013 to consider street improvements on the 2013 Street Improvement Project. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

**6) Amendments to Agenda** – none.

**7) Citizens concerns** – Roger Ball, owner of the Crowbar, is upset that the Lions were given a liquor license for the street dance. The council explained to him that they are not able to deny the Lions a liquor license due to it causing hardship to the bar. Adam Jenstead is a council member and also the president of the Lions, he told Roger that the Lions were approached by the Crusaders and asked to obtain a license for the street dance. Charley will check with Zenas to see what we can legally do before any licenses are written for the street dance this year.

We also had a complaint form dropped off about barking dogs. It is council understanding that they should be referred to the sheriff's department. Wendy will contact the person who submitted the complaint and let them know to contact the sheriff's department.

**8) Maintenance Department** – Aaron Mayry – There is an issue with a school bus stop in town being on an opposite corner from the street light and parents complaining that it is too dark for the children to wait at that spot. Aaron will contact the school district to see if they can change the stop to the other side of the road under the light. Aaron has been shoveling and sanding, but the majority of his time had

been spent working on the floor in the community center. Stripping the floor had turned out to be bigger than a one man job, Aaron will continue to work on making it look better, he would also like to apologize to those who used it as it is now. There is also a problem with a breaker in the electric panel that he will replace.

**9) Water Department** – Norm Nyland – .818 million gallons were pumped last month. Norm needs to get contact hours again for water and sewer as does Aaron. Norm had Aaron clean some chlorine lines in the water plant that had plugged up. The new distribution chemical should be here to get set up next week. We still need to get well #2 going, but will hold off until spring.

**10) Sewer Department** – Norm Nyland – .766 million gallons pumped to the lagoons last month. Capacity in the lagoons is looking good.

**11) Mayors Minute** – Charley welcomed Adam Jenstead to the council, he is active in the community and should bring a good perspective.

**12) Treasurers Report** – We got the 2<sup>nd</sup> half of LGA which will be about \$3,000 less in 2014.

**13) Receipts, Disbursements & Claims** – Were looked over.

**A MOTION** was made by Bob Dablow to approve the Claims. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

**14) Water/Sewer/Garbage Bills & Past Dues** – There are 4 to be shut off this month if payments aren't made by the 25<sup>th</sup>. There are also 5 that had been sent letters to fill out a payment agreement or be shut off by the 25<sup>th</sup> that will also be shut off if they do not respond.

#### **15) Old Business**

**a) Utility Ordinance Amendments** – The amendments were read for a second time.

**A MOTION** was made by Shelley Poehls to approve the amendments. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

#### **16) New Business**

**a) Resident Utility Waiver** – We have a request by a resident that they no longer be charged for sewer and garbage as they are not currently living in the home. The council cannot discontinue these services as they are charged to all homes whether they are occupied or not.

**b) Post Office Lease** – The person leasing the post office called and asked if the council would look at negotiating his lease. The lease is still good for a few more years, so the council is not looking at it at this time.

**c) Citizen of the Season Award** – was presented earlier.

#### **d) City Designations**

- i) Engineer – Moore Engineering
- ii) CPA – Carlson Highland
- iii) Depositories for City Funds – Northwestern Bank & UBS
- iv) Newspaper – Barnesville Record Review
- v) Attorney – Zenas Baer & Associates
- vi) Acting Mayor – Bob Dablow

**A MOTION** was made by Bob Dablow to approve the city designations. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

#### **e) Commissioner Appointments**

- i) Weeds – Charles Neff
- ii) Parks – Adam Jenstead
- iii) Health – Adam Jenstead
- iv) Streets – Mark Hanson
- v) Recycling – Mark Hanson
- vi) Emergency Management Director – Randy Schmidt
- vii) Fire District - Bob Dablow & Shelley Poehls - Alt. Charles Neff
- viii) Rescue Squad – Shelley Poehls
- ix) Water – Charles Neff
- ix) Waste Water – Bob Dablow

**A MOTION** was made by Bob Dablow to approve the Commissioner Appointments. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

**17) Commissioner Reports**

**a) Health & Weeds** - Charles Neff – Nothing to report.

**b) Emergency Management Director** - Randy Schmidt – The siren hasn't been converted to narrow band yet.

**c) Fire District** - Bob Dablow – Minutes and financials were looked over. Holy Cross Township is now being covered by the Fire District. The relief aid money should be here by March 15<sup>th</sup>. Charley has been working with Aric Saign on Jaws of Life fundraising.

**d) Rescue Squad**- Shelley Poehls – Minute were looked over. Id's have been taken care of.

**e) Parks** – Nothing to report.

**f) Recycling** - Mark Hanson – Not present to report.

**g) Streets** – Mark Hanson – Not present to report.

**18) Close Meeting for Personnel Issues** – The meeting was closed to discuss issues.

**19) Adjournment**

**A MOTION** was made by Shelley Poehls to adjourn. It was 2<sup>nd</sup> by Bob Dablow and the motion carried.

The meeting adjourned at 9:42 pm.

Respectfully Submitted

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Wendy Otte, City Clerk

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Approved 2-19-13