

**Minutes**  
December 17, 2013  
General Meeting

**1) The meeting was called to order** by Mayor Bob Dablow at 6:17PM.

a) Council Members present were Bob Dablow, Adam Jenstead, Tom Berglind, Shelley Poehls and Burl Ingebretsen.

b) Others Present were Wendy Otte/Clerk, Aaron Mayry, Norm Nyland, Markell Briden and Aric Saign.

**2) The Pledge of Allegiance** was said.

**3) Previous Minutes**

a) General Meeting – November 19, 2013

A **MOTION** was made by Tom Berglind to approve the General Meeting Minutes for November 19, 2013. It was 2<sup>nd</sup> by Shelley Poehls and the motion carried.

**4) City Attorney** – Zenas Baer – Not Present to report.

**5) City Engineer** – Dan Hanson – Dan brought in a new map of the city.

**6) Building Inspector** – Roland Holm

**7) Amendments to Agenda** – none.

**8) Citizens Concerns** – none.

**9) Maintenance Department** – Aaron Mayry – Aaron has been working on sanding, snow removal and cleaning in the community center. Two of the three heating sources were not working in the water plant, the chimneys had frozen up. Aaron thawed the chimneys and they are working now.

**10) Water Department** – Norm Nyland – 781,000 gallons pumped last month. A hydrant by the Crowbar was damaged, Norm contacted Randall's and it will be repaired. Steve Peterson from the state was in for a walk thru. Well #2 has a bad check valve, Norm shut it down and will wait until spring to look into replacing the check valve.

**11) Sewer Department** – Norm Nyland – 1.185 million gallons were pumped to the lagoons last month. Aaron received a letter stating he needs contact hours by March. Key is done with the manhole work for this year.

**12) Treasurers Report** – Financials were looked over.

**13) Receipts, Disbursements & Claims** – Were looked over.

A **MOTION** was made by Shelley Poehls to approve the Claims. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

**14) Water/Sewer/Garbage Bills & Past Dues** – There are 8 to be shut off this month if payments aren't made by the 25<sup>th</sup>.

## 15) Old Business

a) **Clay County Mitigation Plan** – A **MOTION** was made by Shelley Poehls to adopt a resolution for the City of Sabin to adopt the Clay County Mitigation plan. It was 2<sup>nd</sup> by Tom Berglind and the motion carried.

## 16) New Business

a) **Citizen of the Season** – Aric Saign and Markell Briden were presented with the awards.

## 17) Commissioner Reports

a) **Health** – Adam Jenstead – nothing to report.

b) **Weeds** – Bob Dablow – nothing to report.

c) **Emergency Management Director** - Randy Schmidt – Not present to report.

d) **Fire District** - Bob Dablow – there has not been a meeting.

e) **Rescue Squad**- Shelley Poehls – Minutes were looked over. The Fire District should no longer be receiving Rescue squad calls. Shelley was upset that she had not been the person contacted when complaints had come in about the Rescue Squad. Shelley also said the Rescue Squad has responded to all calls.

i) **Call Logs** – not discussed.

f) **Parks** – Adam Jenstead – nothing to report.

g) **Recycling** – Burl Ingebretsen – nothing to report.

h) **Streets** – Burl Ingebretsen – Burl talked to homeowners about trimming branches near street signs, they have not yet been removed. Burl will contact the homeowners in writing. Xcel Energy has been contacted about adding some street lights.

## 18) Adjournment

A **MOTION** was made by Shelley Poehls to adjourn. It was 2<sup>nd</sup> by Adam Jenstead and the motion carried.

The meeting adjourned at 7:30PM.

Respectfully Submitted

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Wendy Otte, City Clerk

Approved    1-21-14